

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	October 13, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Minutes – September 21, 2004 Regular Council
Agenda Item No:	3a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the September 21, 2004 Regular Council Meeting.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the September 21, 2004 regular council meeting be adopted as presented.

Author:

Reviewed:

C.A.O.:

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

**Tuesday, August 24, 2004
6:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Betty Bateman	Councillor
Odell Flett	Councillor
John W. Driedger	Councillor
Pat Kulscar	Councillor
Wayne Thiessen	Councillor
Joe Peters	Councillor
Willie Wieler	Councillor
Greg Newman	Councillor

ABSENT:

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Barbara Spurgeon	Executive Assistant
Bill Landiuk	Director of Corporate Services
Mike Savard	Director of Operational Services
Paul Driedger	Director of Planning, Enforcement & Emergency Services

Minutes of the regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, September 21, 2004 in the Council Chambers of the Municipal District of Mackenzie Office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 6:03 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 04-705 **MOVED** by Councillor Bateman

That the agenda be adopted as amended.

9. a) Fort Vermilion Road Improvements

- 11. b) Sale of old building
- 10. b) Ambulance Focus Group
- 12. a) Negotiations

CARRIED

**ADOPTION OF
THE PREVIOUS
MINUTES:**

- 3. a) **Minutes of the September 8, 2004
Regular Council Meeting**

MOTION 04-706 **MOVED** by Councillor Kulscar

That the minutes of the September 8, 2004 Regular Council Meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES:**

- 4. a)

There were no items under this heading.

DELEGATIONS

- 5. a) **Ron Arnason – Husky Energy
Resource Road Program**

Reeve Neufeld welcomed Ron Arnason to the table at 6:04 p.m.

Ron Arnason requested the municipality consider making an application for a road under the Resource Road Program.

Reeve Neufeld thanked Ron Arnason for attending the meeting and he left the table at 6:17 p.m.

MOTION 04-707 **MOVED** by Councillor Wieler

That an application under the Resource Road Program be tabled until more information is provided .

CARRIED

**PUBLIC
HEARINGS:**

- 6. a) **Bylaw 466/04 – Land Use Bylaw Amendment
Agricultural District 1 to
Rural Industrial District – SW 6-110-15-W5M**

Reeve Neufeld called the public hearing for Bylaw 466/04 to order at 6:17 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 466/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment..

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 466/04. Paul Driedger answered that there was a submission against the bylaw.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 466/04. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 466/04 at 6:23 p.m.

MOTION 04-708

Bylaw 466/04
Second Reading

MOVED by Councillor Bateman

That second reading be given to Bylaw 466/04 to rezone Pt. SW 6-110-15-W5M from Agricultural District 1 "A1" to Rural Industrial District 1 "RM1".

CARRIED

MOTION 04-709

Bylaw 466/04
Third Reading

MOVED by Councillor Thiessen

That third reading be given to Bylaw 466/04 to rezone Pt. SW 6-110-15-W5M from Agricultural District 1 "A1" to Rural Industrial District 1 "RM1".

CARRIED

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) Council Committee Reports

Councillors provided verbal reports on meetings attended since previous reporting.

Deputy Reeve Sarapuk reported on Forestry Education Society, REDI,
Councillor Driedger reported on Library Board meetings, Mackenzie Housing,
Councillor Peters reported on Building Task Force meetings,
Councillor Wieler reported on Building Task Force, Highway 88 presentation with the Minister,
Councillor Bateman reported on Airport meeting, Medical Clinic Task Force, Zama Recreational Board.
Councillor Flett reported on a Metis meeting on crime, drugs and alcohol abuse, C.O.W meetings.
Councillor Newman reported on Building Task Force meeting
Councillor Kulscar reported on Medical Clinic Task Force, Regional Landfill Commission,
Councillor Thiessen reported on Landfill meeting.
Reeve Neufeld reported on Highway 88 meeting, Medical Clinic Task Force, Classroom on Wheels,

MOTION 04-710 **MOVED** by Councillor Peters

That the Council Committee verbal reports be received as information.

CARRIED

7. b) **Chief Administrative Officer Report**

The CAO provided a verbal report to Council.

MOTION 04-711 **MOVED** by Councillor Bateman

That the CAO verbal report be received as information.

CARRIED

Reeve Neufeld recessed the meeting at 6:50 p.m.
Reeve Neufeld reconvened the meeting at 7:05 p.m.

MOTION 04-712 **MOVED** by Councillor Kulscar

That Councillor Flett and Reeve Neufeld be reimbursed for their meetings with Classroom on Wheels.

CARRIED

**GENERAL
REPORTS:**

8. a) *There were no items under this heading*

**OPERATIONAL
SERVICES:**

9. a) **Fort Vermilion Road Improvements**

MOTION 04-713 **MOVED** by Councillor Wieler

That the update on the Fort Vermilion road improvements be received for information.

CARRIED

**PLANNING, EMERGENCY,
AND ENFORCEMENT
SERVICES:**

10. a) **Fort Vermilion Fire & Rescue Fire Chief
Appointment – Gregg McNeil**

MOTION 04-714 **MOVED** by Deputy Reeve Sarapuk

That Council appoint Gregg McNeil as Fire Chief for Fort Vermilion Fire and Rescue.

CARRIED

10. b) **Ambulance – Provincial Focus Group**

MOTION 04-715 **MOVED** by Councillor Newman

That a letter be written to the appropriate authority requesting Paul Driedger be appointed to the provincial focus group on ambulance transition; and the Reeve contact the Minister and MLA.

CARRIED

**CORPORATE
SERVICES:**

11. a) **Appointment of Interim CAO**

MOTION 04-716 **MOVED** by Councillor Bateman

That Bill Landiuk be appointed as Interim CAO until a permanent CAO has been recruited.

CARRIED

11. b) Mackenzie Northern Railway

MOTION 04-717 **MOVED** by Councillor Flett

That a letter of support be forwarded to the Mackenzie Northern Railway Working Group.

CARRIED

11. c) Mackenzie Library Board Appointments

MOTION 04-718 **MOVED** by Councillor Thiessen

That the appointments to the Mackenzie Regional Library Board be tabled to the next meeting.

CARRIED

11. d) Sale of Old Building

MOTION 04-719 **MOVED** by Councillor Newman

Requires Unanimous
Consent

That the Phase 2 environmental study be authorized on the old MD building site.

DEFEATED

MOTION 04-720 **MOVED** by Councillor Thiessen

That consideration be given to move in camera to discuss issues under the Freedom of Information and protection of Privacy, Alberta Regulation 200/95 (7:50 p.m.)

CARRIED

IN CAMERA
SESSION:

12. a) Negotiations

Freedom of Information and protection of Privacy, Alberta Regulation 200/95 Section 18.

MOTION 04-721 **MOVED** by Councillor Wieler

That Council come out of Camera. (8:16 p.m.)

CARRIED

NEXT

MEETING DATE: 13. a) **Regular Council Meeting**
Wednesday, October 13, 2004
10:00 a.m.
Fort Vermilion, Alberta

ADJOURNMENT: 14. a) **Adjournment**

MOTION 04-722 **MOVED** by Councillor Driedger

That the Regular Council meeting be adjourned (8:17 p.m.).

CARRIED

These minutes were adopted this 13th day of October 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

M.D. of Mackenzie No. 23 Council Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	October 13, 2004
Originated By:	Paul Driedger Director of Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 417/04 Lane Width Reduction Adjacent to the North Boundary of Plan 982 1128, Block 25, Lot 4 in La Crete
Agenda Item No:	(62)

BACKGROUND / PROPOSAL:

The subject lane is located in the Commercial District directly behind La Crete Co-op. The lane is 10 meters in width to provide access for vehicular traffic to the rear of the commercial lots, at the request of the developer.

The developer has recently requested that the lane be reduced to 4 meters since it will mostly be used by pedestrian traffic.

Bylaw 417/04 was given first reading at the ^{March} ~~May~~ 23, 2004 Council meeting. It was then forwarded to Alberta Transportation for the Minister's signature.

Public Hearing for Bylaw 417/04 was advertised for two weeks in the local newspaper. No submissions were received.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

There is a potential problem with the current 10 meter lane being used by both vehicular and pedestrian traffic. Lane reduction would allow for pedestrian traffic only, which would meet all the requirements in the Land Use Bylaw. There is no need for this access to be used by vehicular traffic as a laneway, connecting 105th Avenue and 107th Avenue is provided at the rear of the properties.

COSTS / SOURCE OF FUNDING:

N/A

Review: 

Dept. 

C.A.O.



RECOMMENDED ACTION (by originator):

MOTION

That second reading be given to Bylaw 417/04, being a bylaw to reduce the width of the laneway adjacent to the north boundary of Lot 4, Block 25, Plan 982 1128 in La Crete, from 10 meters to 4 meters in width.

MOTION

That second reading be given to Bylaw 417/04, being a bylaw to reduce the width of the laneway adjacent to the north boundary of Lot 4, Block 25, Plan 982 1128 in La Crete, from 10 meters to 4 meters in width.

Review:		Dept.	Planning	C.A.O.	
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MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 417/04

BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING AND SELLING
A PORTION OF PUBLIC ROAD ALLOWANCE

IN ACCORDANCE WITH THE MUNICIPAL GOVERNMENT ACT

WHEREAS, the lands hereafter described are no longer required for public travel, and

WHEREAS, application has been made to Council to have those lands closed, and

WHEREAS, a notice of intention of the Council to pass a bylaw has been published in a locally circulated newspaper in accordance with the Municipal Government Act, and

WHEREAS, Council was not petitioned for an opportunity to be heard by any persons prejudicially affected by the bylaw, and a public hearing was held in accordance with the Municipal Government Act where all parties claiming to be affected were present and were heard by Council.

NOW THEREFORE, be it resolved that the Council of the Municipal District of Mackenzie No. 23 does hereby close and sell a portion of the public road described as follows and as shown on Appendix "A", subject to rights of access granted by other legislation or regulations:


Plan 982 1128

The Northerly 6 metres of the lane in Block 25 lying East of the production northerly of the West boundary of Lot 4.


Excepting thereout all mines and minerals.

ATTACHED TO
AND FORMING PART
OF THIS DOCUMENT

First Reading given on the 23rd day of March 2004.



Bill Neufeld, Reeve



Barbara Spurgeon, Executive Assistant

Approved this 15th day of September, 2004.



Minister of Alberta Transportation



Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

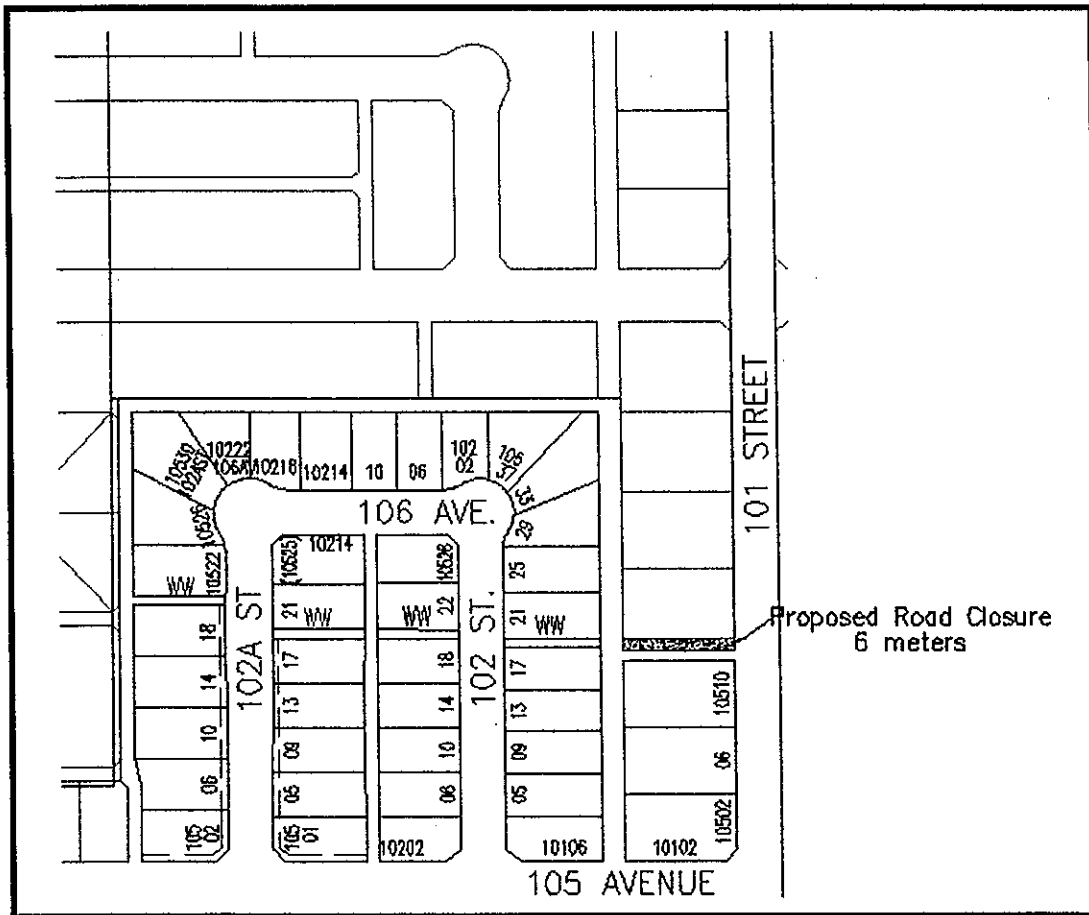
Barbara Spurgeon, Executive Assistant

SCHEDULE "A"

Bylaw No. 417/04

1. That the land-use designation of the following property known as:

All that portion of the laneway located along the north boundary of Plan 982 1128, Block 25, Lot 4, in La Crete, be closed subject to road closure proceedings being approved.



Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2004.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	October 13, 2004
Presented By:	Paul Driedger, Director Planning, Enforcement & Emergency Services
Title:	PUBLIC HEARING Bylaw 459/04 Road Closure Isaac Dyck Residential Subdivision
Agenda Item No:	166)

BACKGROUND / PROPOSAL:

Bylaw 459/04 was given first reading at the June 22, 2004 Council meeting. It was then forwarded to Alberta Transportation for the Minister's signature. Public Hearing for Bylaw 459/04 was advertised for two weeks in the local newspaper. No submissions were received.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The original proposed road had a curve in it where now it is proceeding straight to a "T" intersection. This requires closure of a portion of Road Plan 992 8093 on proposed Lot 4, Block 4 of the new plan.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

MOTION

That second reading be given to Bylaw 459/04 being a road closure bylaw.

MOTION

That ^{Third} second reading be given to Bylaw 459/04 being a road closure bylaw.

Author: 

Reviewed: 

C.A.O.: 

MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 459/04

BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA

A BYLAW OF THE MUNICIPAL DISTRICT OF MACKENZIE No. 23, IN THE
PROVINCE OF ALBERTA FOR THE PURPOSE OF CLOSING A PORTION OF
ROAD PLAN 992 8093

WHEREAS, Council of the Municipal District of Mackenzie No. 23 has determined that the road allowance as outlined on Schedule A attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw has been published in a locally circulated newspaper in accordance with the Municipal Government Act, and


NOW THEREFORE, be it resolved that the Council of the Municipal District of Mackenzie No. 23 does hereby close and sell the road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

PLAN 992 8093


Closed road within limits Plan 042 _____.

Excepting thereout all mines and minerals.

First reading given on the 22nd day of June, 2004.




Bill Neufeld, Reeve



Barbara Spurgeon, Executive Assistant

Approved this 15th day of September, 2004.



Minister of Alberta . Transportation

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

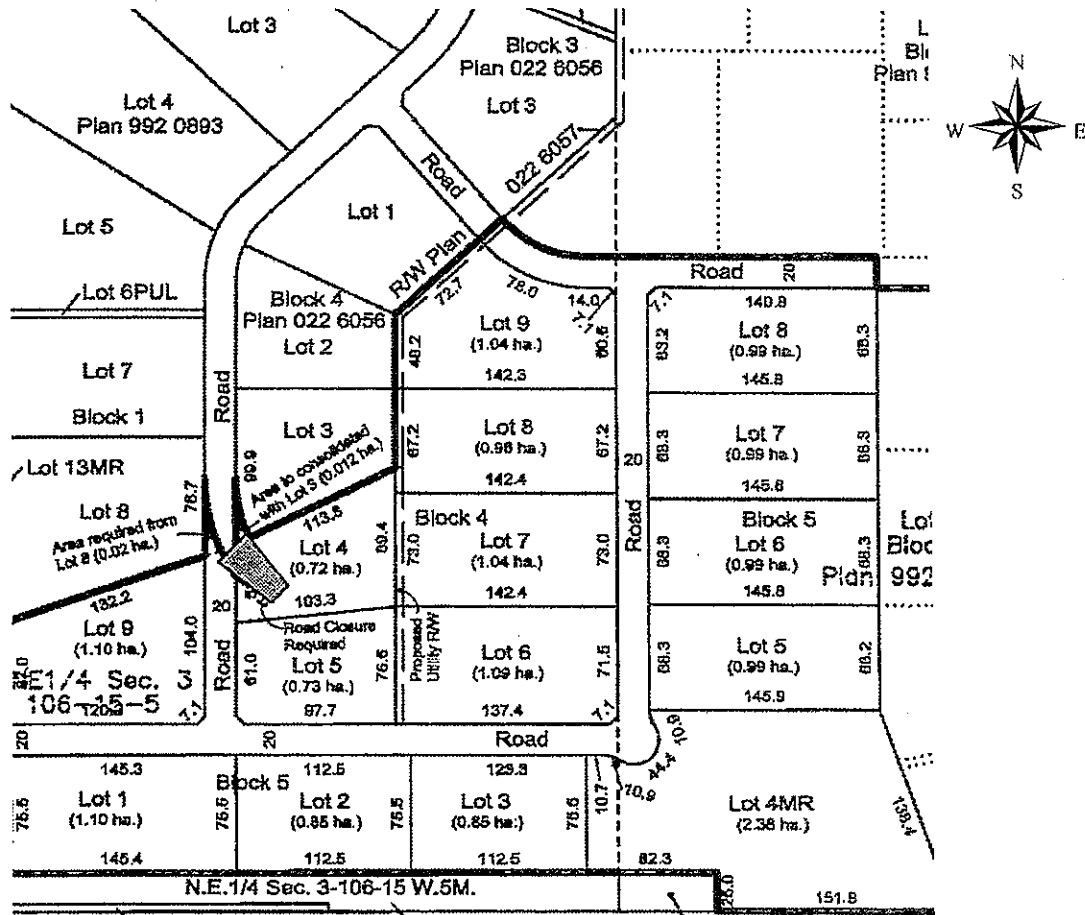
Barbara Spurgeon, Executive Assistant

SCHEDULE "A"

BYLAW No. 459/04

1. That the land-use designation of the following property known as:

All that portion of road plan 992 8093 within limits of Plan 042 _____, be closed subject to road closure proceedings being approved.



Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2004.

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	October 13, 2004
Presented By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 467/04 – Land Use Bylaw Amendment to Rezone Pt. SW 18-106-14-W5M From Agricultural District 1 “A1” to Highway Development “HD”
Agenda Item No:	169

BACKGROUND / PROPOSAL:

First reading was given to Bylaw 467/04 at the September 8, 2004 Council Meeting. The applicant is requesting to re-zone a part of SW 18-106-14-W5M from Agricultural District 1 “A1” to Highway Development “HD”.

Public Hearing for Bylaw 467/04 was advertised for two weeks in the local newspaper. No submissions were received.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The applicant would like to rezone the above mentioned property to accommodate automotive sales.

The MD Land Use Bylaw Highway Development District “HD” allows for:

5.4.A HIGHWAY DEVELOPMENT DISTRICT "HD"

The general purpose of this district is to regulate development adjacent to primary and secondary highways. Development should be restricted to that which is required to serve the motoring public.

A. PERMITTED USES

- (1) Extensive agriculture and farm building.

Author: 	Reviewed: 	C.A.O.:
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B. DISCRETIONARY USES

- (1) Ancillary building and use.
- (2) Automobile sales
- (3) Bulk fuel sales.
- (4) Convenience store.
- (5) Highway maintenance yard.
- (6) Institutional and public use.
- (7) Motels, hotel.
- (8) Public use.
- (9) Recreation vehicle park.
- (10) Restaurant
- (11) Security suite.
- (12) Service station.

C. MINIMUM LOT AREA

- (1) As required by Council.

D. MINIMUM FRONT YARD SETBACK

As specified by the transportation approving authority, but in no case less than 40.8 metres (134 feet) from the edge of the highway right of way.

E. MINIMUM SIDE YARD SETBACK OR REAR YARD

15.2 metres (50 feet) or as determined by the Development Officer.

F. ADDITIONAL REQUIREMENTS

The Development Officer may decide on such other requirements as are necessary having due regard to the nature of a proposed development and the purpose of this District.

COSTS / SOURCE OF FUNDING:

N/A

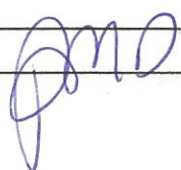

RECOMMENDED ACTION (by originator):

MOTION

That second reading be given to Bylaw 467/04 to re-zone Pt. SW 18-106-14-W5M from Agricultural District 1 "A1" to Highway Development "HD".

MOTION

That third reading be given to Bylaw 467/04 to re-zone Pt. SW 18-106-14-W5M from Agricultural District 1 "A1" to Highway Development "HD".

Author:	Reviewed: 	C.A.O.: 
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MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 467/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to permit Highway Development on the subject property within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- 1. That the land use designation of the subject parcel known as Part of SW 18-106-14-W5M in the Municipal District of Mackenzie No. 23 be amended from Agricultural District 1 "A1" to Highway Development District "HD", as shown in Schedule "A" hereto attached.**

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

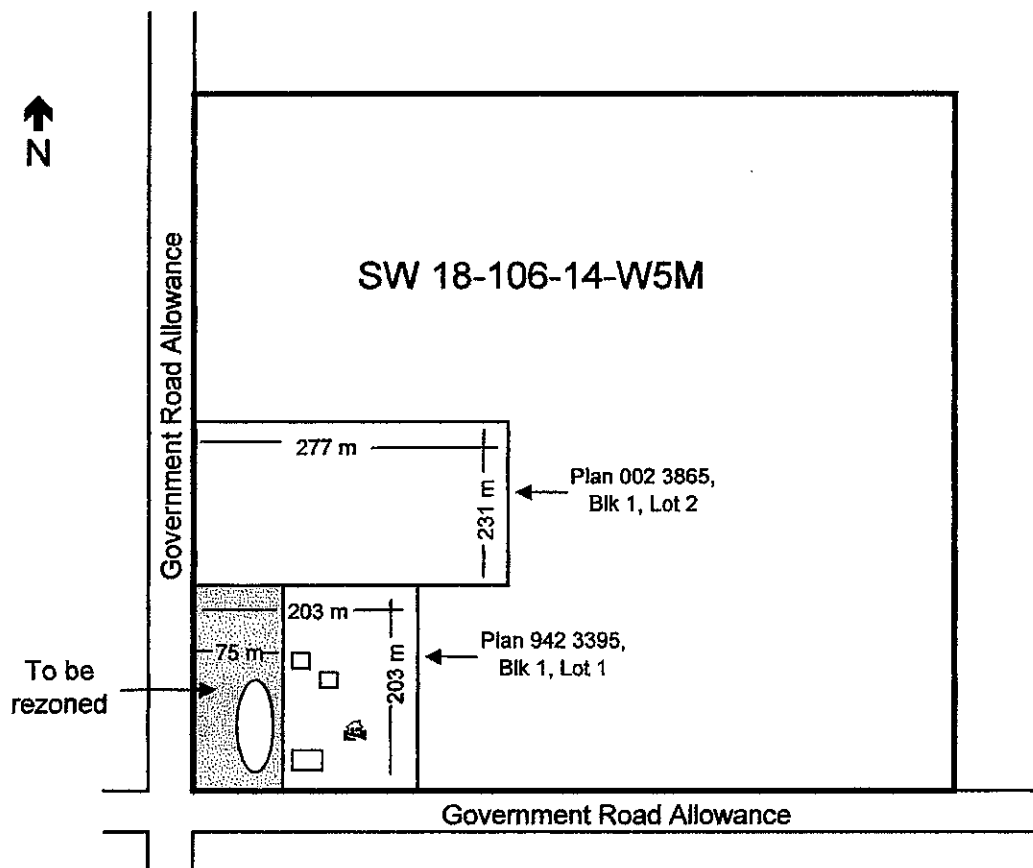
Barbara Spurgeon, Executive Assistant

BYLAW No. 467/04

SCHEDULE "A"

1. That the land use designation of the following property known as:

Pt. of SW 18-106-14-W5M be amended from Agricultural 1 "A1" to Highway Development "HD".



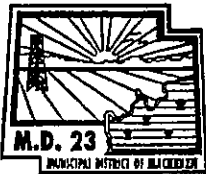
From: Agricultural District 1 "A1" to

To: Highway Development "HD"

Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2004.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 467/04

NAME OF APPLICANT <u>SIMON PETERS</u>		
ADDRESS <u>Box 765</u>		
TOWN <u>LA CRETE, AB</u>		
POSTAL CODE <u>TOM 2M0</u>	PHONE (RES.) <u>928-2417</u>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <u>PC. SW</u>	SEC. <u>18</u>	TWP. <u>106</u>	RANGE <u>14</u>	M <u>5</u>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: A1 TO: HD

REASONS SUPPORTING PROPOSED AMENDMENT:

RETONE A PART OF THE EXISTING SUBDIVISION (TOTAL ± 10.5 AC)
FROM AGRICULTURAL DISTRICT TO HIGHWAY DEVELOPMENT
DISTRICT TO ACCOMMODATE AUTOMOBILE SALES!

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.⁰⁰ RECEIPT NO. 34911

[Signature]
APPLICANT

Aug. 23, 2004
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]
REGISTERED OWNER

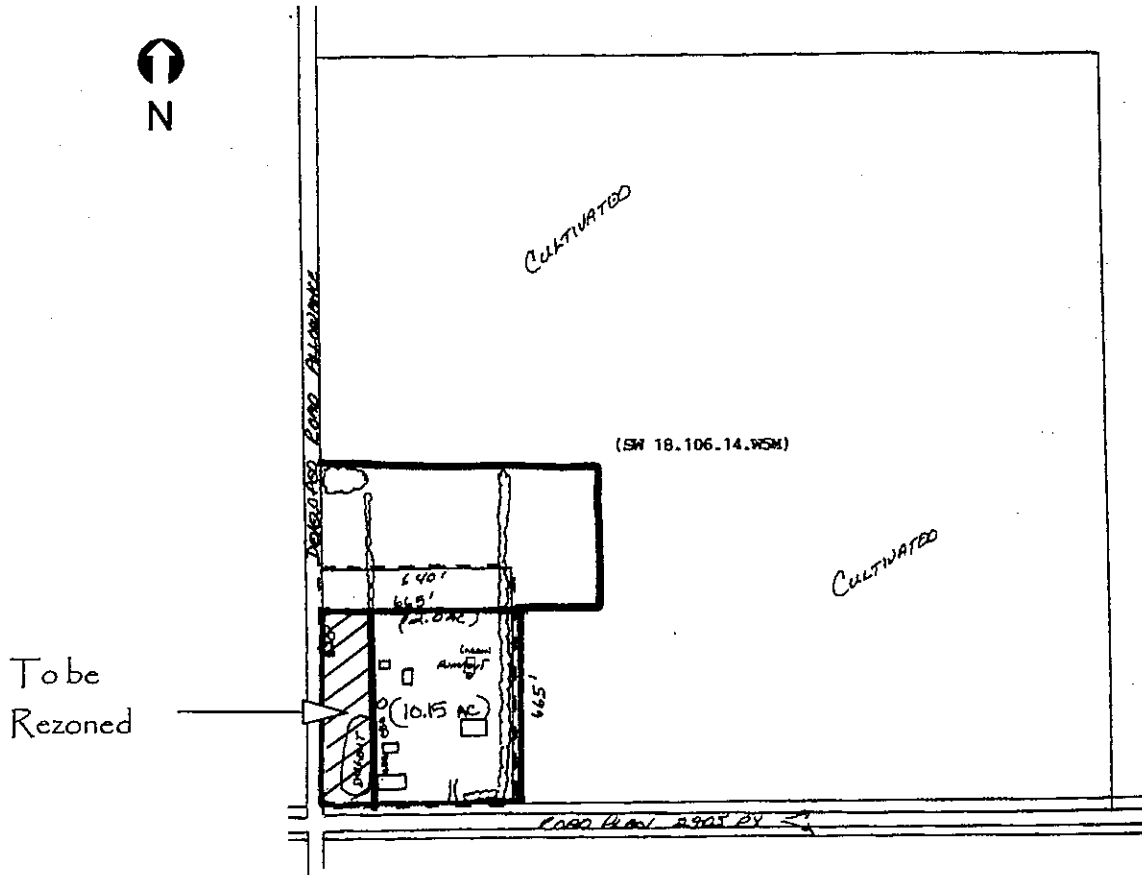
DATE

BYLAW No. 467/04

SCHEDULE "A"

1. That the land use designation of the following property known as:

Pt. of SW 18-106-14-W5M be amended from Agricultural 1 "A1" to Highway Development "HD".



From: Agricultural District 1 "A1" to

To: Highway Development "HD"

Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2004.

7.6)

Municipal District of Mackenzie No. 23

Interoffice Memo

To: Reeve and Council
From: Bill Landiuk, Acting CAO
Date: October 5, 2004
Subject: Summary of Activities – October 2004

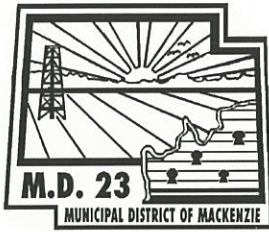
The following items or issues are currently being pursued or done :

1. I attended a NADC meeting with Mike Savard. Mike made the highway 88 presentation to group of approximately 15 people. I believe it was well received.
2. I attended the 2 1/2 day NCDC conference that was held in High Level.
3. Attended the first Airport Task Force meeting on October 1 in High Level. I will be working with my counterparts from the Town of High Level and the Town of Rainbow Lake along with REDI staff in coming up with a "terms of reference". Once this is developed, it will be coming forward to each Council for review/modification and ratification.
4. I have been reviewing the 2005 operating budget that have been prepared by each of the director's. We will be focusing on having our "first cut" at the 2005 budget over the next couple of weeks. One of the first issues that will face our new Council of course will be to discuss the 2005 budget. I will come forward with a RFD in late October requesting that Council set up some budget review dates.

Respectfully submitted,


Bill Landiuk

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	October 13, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Capital Projects 2004 Progress Report & Year To Date Operating Income Statement
Agenda Item No:	82)

BACKGROUND / PROPOSAL:

Statuses report on our 2004 capital projects.
Operating revenues and expenditures figures for the period ended September 30, 2004.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For information.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

For Information.

Review: <i>AL</i>	Dept.	C.A.O. <i>BL</i>
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MD of Mackenzie # 23

Finance Report

September 30/2004

<i>Variances:</i>	<i>Date of a note addition</i>	
<i>Note -1</i>	<i>04-May</i>	Taxes - code 1-**-**-**-100 and Requisitions - code 2-85-**-**-747: We have not included \$102,458.50 deferral portion of the 1998 ASFF property taxes, that will be collected through 2004 taxes and is payable in 2004 to ASFF, in our 2004 budget. There is no effect on surplus. Revenue collected is offset by expenditure.
	<i>04-Jun</i>	We've received linear assessment changes from Municipal Affairs in June/2004. There was an error in the first assessment download. The major assessment changes are for Northern Lights Gas Co-op, Alta Gas Services, Town of Rainbow Lake, and Altagas Marketing Inc. As a result, we have a decrease in taxation revenue.
<i>Note -2</i>	<i>04-Jul</i>	Other Revenue - code 1-**-**-**-597: Administrative department has received two payments as a reimbursements of costs associated with ASSET system implementation and staff training. ASSET is a new Alberta Municipal Affairs assessment evaluation and reporting system. Municipalities are required to use the ASSET system via computers and internet for an annual assessment reporting. One payment of \$5,590 was received from AAMD&C, and one payment of \$5,590 was received from AUMA. MD of Mackenzie used the ASSET system during 2003 reporting period for the first time.
<i>Note -3</i>	<i>04-Mar</i>	Provincial Grants - code 1-**-**-**-840: Agriculture department has received \$5,473 towards ditch maintenance program.
<i>Note -4</i>	<i>04-Aug</i>	Wages & salaries - code 2-**-**-**-110: We have made an error in the percentage allocation of the salaries budget to the following departments: Fire, Ambulance, Enforcement & Planning departments. The cumulative total of the actual figures are within the budget.
<i>Note -5</i>	<i>04-Mar</i>	WCB - code 2-**-**-**-136: We have received a credit total \$ 11,472.37 due to rates adjustments and variance between 2003 estimated earnings and actual 2003 earnings: 2002 - rate adjusted from \$1.65 to \$1.58 per \$100 - CR \$1,722 2003 - rate adjusted from \$1.80 to \$1.67 per \$100 - CR \$3,612 2003 - estimated earnings were \$2.778 mln and actual earnings were \$2.410 mln - CR \$6,138.77
	<i>04-Sep</i>	Agriculture department - the 2004 WCB budget is included in transportation department, the budget allocation to agricultural department was missed during the budget process.

MD of Mackenzie # 23

Finance Report

September 30/2004

- Note -6 04-Apr* Travel & Subsistence - code 2-**-**-**-211:
Administration department - includes \$15,000 in prepaid Peace Air tickets.
This cost will be allocated to various departments upon usage of tickets.
04-Jul To date, we have allocated \$8,295.12 to various departments from prepaid amount.
04-Aug Enforcement Services department - includes unbudgeted travel expenses for attending the enhance policing meetings and conferences.
- Note -7 04-Sep* Legal - code 2-**-**-**-232:
Transportation department -expenditures are higher then predicted due to a legal advise received regarding personnel issues.
- Note -8 04-Jun* Engineering Cost - code 2-**-**-**-233:
Water Services department - we've spent ~\$15,700 on Zama water supply system upgrading assessment prepared by DCL Siemens.
04-Jul The costs have been allocated to the recently approved Zama WTP study capital project.
- Note -9 04-Apr* Professional Fees - code 2-**-**-**-235:
Enforcement Services department - paid fees to EXH and Sure Point Survey to help with investigation of the accident on Zama road.
- Note -10 04-Aug* Training & Education - code 2-**-**-**-239:
Fire department - our training costs will be higher then budgeted due to the current training program in Zama.
- Note -11 04-Apr* Building Repair & Maintenance - code 2-**-**-**-252:
Fire department - cost of air conditioner installation \$649.30, florescent lights installation \$942.17 and replacement of sewage pump \$ 332.97 at LCFD.
04-Jul Transportation department - paid \$1,850 to Hardy Construction for installation of overhead door operators at LC shop. In addition, we have not budgeted enough to cover sewer pump out costs for La Crete shop. As of end of July, we've spent ~\$3,000 for the sewer pumpout. We've budgeted \$3,885/year.
- Note -12 04-Apr* Equipment Repair & Maintenance - code 2-**-**-**-253:
Airport department - we've received an emergency phone call from Little Red Air about poor condition of runway lights. The runway lights have been replaced at \$500.00 cost and new transformers have been installed at \$1,500 cost.
Agriculture department - paid \$1,275 for repairing damages to rental pump.

MD of Mackenzie # 23

Finance Report

September 30/2004

- Note -13 04-Apr* Vehicle Repair - code 2-**-**-**-255:
Fire Department - paid \$4,734.49 for the radiator replacement in unit 9105 - LCFD;
paid \$1,150 to Phoenix emergency vehicles for piston intake installation on 1994 pumper.
- 04-Jul* Planning & Development - we've replaced tires on the two trucks used by MD' development officers.
The cost to replace tires was \$965 per truck.
- Note -14 04-Apr* Structure Repair & Maintenance - code 2-**-**-**-259:
Water Services department - includes \$18,418.50 for water line repair in Zama.
We have not budgeted for it.
- 04-Jul* We've spent about \$7,000 to pump out water from the ditches during the water line brake in Zama.
- 04-Aug* This cost has been identified as a sewer department cost; we have reallocated this cost to the sewer department.
- 04-Jul* Valve and hydrant maintenance program is in progress in Zama. To date, we've performed general maintenance on seven valves @ ~\$1,800/valve and three hydrants @ ~\$2,500/hydrant. Hydrant maintenance have not been done in Zama for a number of years. Excavation is a biggest cost during a valve and a hydrant maintenance.
- Note -15 04-Jun* Communications - code 2-**-**-**-266:
Enforcement department: includes purchase of two advisor gold pagers for RCMP.
We will be invoicing \$600.00 (plus GST) to RCMP for this purchase.
Transportation department: includes \$1,140 purchase of a hand-held radio for Director of Operational Services.
- Note -16 04-Jun* AVL Maintenance - code 2-**-**-**-267:
Applies to all departments:
We've prepaid AVL monthly fee for month of July, we are within the budget.
- Note -17 04-Apr* Goods & Supplies - code 2-**-**-**-511:
Planning & Development department - includes \$2,792.94 - cost of file cabinets.
Tourism department - MD's brochure current costs is \$5,000. We still have \$10,912.81 in reserve - unspent funds carried over from 2003 (see year 2003 column - 764-Contributed to operating reserve).
- 04-Jun* Transportation department:
We've completed our annual purchase of culverts and signs. The purchases are within MD's budget.
- 04-Sep* Tourism department - we moved operating funds from reserve to fund the promotional brochure cost.
- Note -18 04-Sep* Grader blades - code 2-32-**-**-533:
We have not budgeted enough in this area. We have six MD graders and we supply the grader blades for HL area grading contractor.
The unused grader blades will be allocated to an inventory at the year end.

Note -19 04-Sep Grants to Other Organizations - code 2-**-**-**-735:
Recreation department - the recreation boards have submitted their utilities invoices and we issued second advance payments to all recreational boards. The final reconciliation for utilities and insurance will be done in January/05 when all December/04 bills are received.
We paid \$86,014.93 capital grant to Zama Rec. Board. They have matched the funds that had been carried over in the Zama Recreation reserve for a number of years . There is still \$28,662.71 available to Zama Rec.Board on matching condition. No capital grants have been paid to La Crete and Fort Vermilion recreational boards this year. We allocated \$24,000 to FV and \$34,000 to LC recreation reserves.

Investment Report:

1. August 5/04

GIC Investment	\$	5,000,000
Interest Rate		2.03%
Maturity Date		October 4/2004

2. August 24/04

GIC Investment	\$	5,000,000
Interest Rate		2.10%
Maturity Date		October 25/2004

MD of Mackenzie
Summary of All Units
September 30, 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
① 100-TAXATION	\$20,615,191.22	\$21,559,535.25	\$21,602,535	(\$42,999.75)	0%
124-FRONTAGE	\$164,820.86	\$158,085.10	\$184,858	(\$26,772.90)	-14%
420-SALES OF GOODS & SERVICES	\$291,701.51	\$227,219.20	\$211,200	\$16,019.20	8%
421-SALE OF WATER -METERED	\$717,077.14	\$570,421.24	\$847,908	(\$277,486.76)	-33%
422-SALE OF WATER-BULK	\$310,161.91	\$226,564.24	\$324,970	(\$98,405.76)	-30%
424-SALE OF LAND	\$54,869.85	\$15,491.87	\$183,200	(\$167,708.13)	-92%
510-PENALTIES & COSTS ON TAXES	\$111,773.59	\$74,782.96	\$100,000	(\$25,217.04)	-25%
511-PENALTIES ON AR & UTILITIES	\$19,979.81	\$17,424.30	\$16,500	\$924.30	6%
520-LICENSES & PERMITS	\$19,467.20	\$12,918.50	\$18,000	(\$5,081.50)	-28%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$53,442.25		\$53,442.25	
522-MUNICIPAL RESERVE REVENUE		\$825.12		\$825.12	
526-SAFETY CODE PERMITS	\$26,443.41	\$21,004.89	\$26,500	(\$5,495.11)	-21%
525-SUBDIVISION FBES		\$120,597.28	\$35,000	\$85,597.28	245%
530-FINES	\$46,446.00	\$30,083.00	\$50,000	(\$19,917.00)	-40%
550-INTEREST REVENUE	\$269,127.17	\$109,211.90	\$188,250	(\$79,038.10)	-42%
560-RENTAL & LEASE REVENUE	\$1,924.68	\$30,480.53	\$45,900	(\$15,419.47)	-34%
592-OIL WELL DRILLING	\$62,308.43	\$64,332.11	\$75,000	(\$10,667.89)	-14%
② 597-OTHER REVENUE	\$27,683.79	\$14,862.55	\$10,000	\$4,862.55	49%
③ 840-PROVINCIAL GRANTS	\$709,479.32	\$656,663.38	\$720,194	(\$63,530.62)	-9%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$30,000.00	\$79,596.64		\$79,596.64	
930-CONTRIBUTION FROM OPERATING RESERV	\$285,099.93	\$10,912.81		\$10,912.81	
950-DRAWN FROM ALLOWANCE	\$52,168.03				
990-OVER/UNDER TAX COLLECTIONS	\$14,916.73		(\$65,373)	\$65,373.00	-100%
TOTAL REVENUE	\$23,830,640.58	\$24,054,455.12	\$24,574,642	(\$520,186.88)	-2%
EXPENDITURE					
④ 110-WAGES & SALARIES	\$2,628,243.19	\$2,039,913.90	\$2,938,136	\$898,222.10	31%
132-BENEFITS	\$337,638.49	\$313,745.20	\$442,135	\$128,389.80	29%
⑤ 136-WCB CONTRIBUTIONS	\$47,183.77	\$26,630.49	\$35,593	\$8,962.51	25%
142-RECRUITING	\$14,484.16	\$4,376.39	\$10,000	\$5,623.61	56%
150-ISOLATION COSTS	\$13,402.25	\$7,265.49	\$7,200	(\$65.49)	-1%
151-HONORARIA	\$256,947.72	\$117,625.10	\$294,875	\$177,249.90	60%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,055.24	\$1,134.34	\$2,655	\$1,520.66	57%
⑥ 211-TRAVEL & SUBSISTENCE	\$182,992.70	\$134,386.70	\$180,216	\$45,829.30	25%
212-PROMOTIONAL EXPENDITURE	\$16,229.35	\$7,344.07	\$17,325	\$9,980.93	58%
214-MEMBERSHIP/CONFERENCE FEES	\$46,216.26	\$42,864.20	\$50,599	\$7,734.80	15%
215-FREIGHT	\$51,885.13	\$33,365.35	\$46,134	\$12,768.65	28%
216-POSTAGE	\$23,818.10	\$19,515.39	\$21,413	\$1,897.61	9%
217-TELEPHONE	\$145,224.06	\$106,054.21	\$128,096	\$22,041.79	17%
221-ADVERTISING	\$51,158.34	\$32,548.19	\$59,663	\$27,114.81	45%
223-SUBSCRIPTIONS & PUBLICATIONS	\$4,334.04	\$3,390.21	\$4,137	\$746.79	18%
231-AUDIT/ACCOUNTING	\$44,080.99	\$9,210.25	\$43,799	\$34,588.75	79%
⑦ 232-LEGAL	\$42,546.28	\$47,658.09	\$41,853	(\$5,805.09)	-14%
233-ENGINEERING CONSULTING	\$134,022.21	\$50,368.64	\$117,769	\$67,400.36	57%
⑧ 235-PROFESSIONAL FEES	\$1,358,409.17	\$1,118,350.01	\$1,540,929	\$422,578.99	27%
⑨ 239-TRAINING & EDUCATION	\$67,062.30	\$56,558.50	\$81,042	\$24,483.50	30%
⑩ 242-COMPUTER PROG/DATA PROCESSING	\$41,667.46	\$18,171.64	\$42,825	\$24,653.36	58%
⑪ 251-BRIDGE REPAIR & MAINTENANCE	\$8,727.00	\$1,600.00	\$12,653	\$11,053.00	87%
⑫ 252-BUILDING REPAIRS & MAINTENANCE	\$108,685.62	\$50,868.42	\$83,801	\$32,932.58	39%
⑬ 253-EQUIPMENT REPAIR	\$163,511.93	\$163,694.31	\$141,031	\$46,336.69	33%
⑭ 255-VEHICLE REPAIR	\$60,125.72	\$41,550.44	\$50,612	\$9,061.56	18%
⑮ 259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$656,981.81	\$449,701.76	\$601,500	\$151,798.24	25%
⑯ 262-BUILDING & LAND RENTAL		\$50.00	\$6,813	\$6,763.00	99%
⑰ 263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$83,683.44	\$65,689.97	\$96,795	\$31,105.03	32%
⑱ 266-COMMUNICATIONS	\$40,477.36	\$32,754.71	\$36,756	\$4,001.29	11%
⑲ 267-AVL MAINTENANCE	\$66,408.88	\$48,890.03	\$65,425	\$16,534.97	25%
271-LICENSES & PERMITS	\$3,192.01	\$3,268.55	\$4,000	\$731.45	18%
272-DAMAGE CLAIMS	(\$35,291.75)	\$298.00	\$15,000	\$14,702.00	98%
273-TAXES	\$9,239.99	\$6,472.89	\$8,500	\$2,027.11	24%
274-INSURANCE	\$181,398.24	\$164,604.82	\$178,187	\$13,582.18	8%
342-ASSESSOR FEES	\$199,917.02	\$161,104.00	\$216,310	\$55,206.00	26%
290-ELECTION COSTS	\$1,071.12	\$329.56	\$7,300	\$6,970.44	95%
⑳ 511-GOODS AND SUPPLIES	\$370,698.79	\$249,952.09	\$333,891	\$83,938.91	25%
521-FUEL & OIL	\$241,040.79	\$181,211.37	\$209,988	\$28,776.63	14%
531-CHEMICALS/SALT	\$130,408.50	\$87,903.72	\$168,090	\$80,186.28	48%
532-DUST CONTROL	\$84,364.89	\$246,419.82	\$288,584	\$42,164.18	15%
⑳ 533-GRADER BLADES	\$48,793.22	\$47,044.00	\$38,932	(\$8,112.00)	-21%
534-GRAVEL	\$965,682.37	\$896,485.77	\$973,301	\$76,815.23	8%
535-GRAVEL RECLAMATION COST	\$177,241.54		\$30,000	\$30,000.00	100%
543-NATURAL GAS	\$81,313.05	\$49,251.33	\$80,239	\$30,987.67	39%
544-ELECTRICAL POWER	\$297,200.52	\$164,628.64	\$303,383	\$138,754.36	46%
710-GRANTS TO LOCAL GOVERNMENTS	\$1,000,890.10	\$996,609.19	\$1,030,622	\$34,012.81	3%
735-GRANTS TO OTHER ORGANIZATIONS	\$980,347.45	\$1,090,041.85	\$1,172,214	\$82,172.15	7%
⑳ 747-SCHOOL FOUNDATION PROGRAMS	\$6,184,600.65	\$4,971,549.44	\$6,490,221	\$1,518,671.56	23%
750-SENIORS FOUNDATION	\$337,394.24	\$243,819.75	\$325,093	\$81,273.25	25%
762-CONTRIBUTED TO CAPITAL	\$754,137.85		\$522,580	\$522,580.00	100%

MD of Mackenzie
Summary of All Units
September 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
763-CONTRIBUTED TO CAPITAL RESERVE	\$3,629,105.85	\$4,047,677.71	\$4,117,715	\$70,037.29	2%
764-CONTRIBUTED TO OPERATING RESERVE	\$602,315.70	\$25,000.00	\$25,000		
810-INTEREST & SERVICE CHARGES	\$3,344.98	\$2,329.91	\$5,000	\$2,670.09	53%
831-INTEREST-LONG TERM DEBT	\$278,636.32	\$87,159.06	\$258,461	\$171,301.94	66%
832-PRINCIPAL - LONG TERM DEBT	\$437,133.53	\$182,105.95	\$467,751	\$285,645.05	61%
921-BAD DEBT EXPENSE	\$33,660.82	\$34,045.70	\$22,500	(\$11,545.70)	-51%
922-TAX CANCELLATION/WRITE OFFS	\$65,535.31	\$40,144.01	\$60,000	\$19,855.99	33%
992-COST OF LAND SOLD	\$20,064.51		\$20,000	\$20,000.00	100%
TOTAL EXPENDITURES	\$23,780,640.58	\$18,955,733.13	\$24,574,642	\$5,618,908.87	23%
SURPLUS	\$50,000.00	\$5,098,721.99		\$5,098,721.99	

**MD of Mackenzie
00-Taxes
September 30, 2004**

	<u>2003 Actual</u> <u>Total</u>	<u>YTD 2004</u> <u>Actual</u>	<u>2004</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
100-TAXATION	\$20,615,191.22	\$21,559,535.25	\$21,602,535	(\$42,999.75)	0%
990-OVER/UNDER TAX COLLECTIONS	\$14,916.73		(\$65,373)	\$65,373.00	-100%
TOTAL REVENUE	\$20,630,107.95	\$21,559,535.25	\$21,537,162	\$22,373.25	0%
EXPENDITURE					
SURPLUS	\$20,630,107.95	\$21,559,535.25	\$21,537,162	\$22,373.25	0%

**MD of Mackenzie
11-Council
September 30, 2004**

	<u>2003 Actual</u> <u>Total</u>	<u>YTD 2004</u> <u>Actual</u>	<u>2004</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
EXPENDITURE					
132-BENEFITS	\$3,974.38	\$2,277.53	\$3,000	\$722.47	24%
151-HONORARIA	\$187,276.87	\$102,850.00	\$200,000	\$97,150.00	49%
211-TRAVEL & SUBSISTENCE	\$71,875.22	\$60,724.75	\$72,997	\$12,272.25	17%
214-MEMBERSHIP/CONFERENCE FEES	\$2,875.61	\$5,399.15	\$6,813	\$1,413.85	21%
217-TELEPHONE	\$7,564.69	\$5,006.87	\$8,000	\$2,993.13	37%
290-ELECTION COSTS	\$1,071.12	\$329.56	\$7,300	\$6,970.44	95%
TOTAL EXPENDITURES	\$274,637.89	\$176,587.86	\$298,110	\$121,522.14	41%
SURPLUS	(\$274,637.89)	(\$176,587.86)	(\$298,110)	\$121,522.14	-41%

**MD of Mackenzie
12-Administration
September 30, 2004**

	2003 Actual <u>Total</u>	YTD 2004 <u>Actual</u>	2004 <u>Budget</u>	\$ Budget <u>Remaining</u>	% Budget <u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$19,873.17	\$20,763.02	\$17,000	\$3,763.02	22%
510-PENALTIES & COSTS ON TAXES	\$111,773.59	\$74,782.96	\$100,000	(\$25,217.04)	-25%
511-PENALTIES ON AR & UTILITIES	\$27.48		\$500	(\$500.00)	-100%
550-INTEREST REVENUE	\$269,127.17	\$109,211.90	\$188,250	(\$79,038.10)	-42%
592-OIL WELL DRILLING	\$62,308.43	\$64,332.11	\$75,000	(\$10,667.89)	-14%
597-OTHER REVENUE	\$22,308.79	\$14,862.55	\$10,000	\$4,862.55	49%
840-PROVINCIAL GRANTS	\$33,964.00	\$27,178.00	\$32,200	(\$5,022.00)	-16%
950-DRAWN FROM ALLOWANCE	\$52,168.03				
TOTAL REVENUE	\$571,550.66	\$311,130.54	\$422,950	(\$111,819.46)	-26%
EXPENDITURE					
110-WAGES & SALARIES	\$680,668.26	\$545,224.35	\$713,464	\$168,239.65	24%
132-BENEFITS	\$94,196.97	\$90,897.85	\$111,684	\$20,786.15	19%
136-WCB CONTRIBUTIONS	\$11,923.30	\$6,145.84	\$8,174	\$2,028.16	25%
142-RECRUITING	\$14,484.16	\$4,376.39	\$10,000	\$5,623.61	56%
151-HONORARIA	\$2,775.97	\$878.47	\$13,500	\$12,621.53	93%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,055.24	\$1,134.34	\$2,655	\$1,520.66	57%
211-TRAVEL & SUBSISTENCE	\$44,580.91	\$31,866.74	\$38,932	\$7,065.26	18%
212-PROMOTIONAL EXPENDITURE	\$16,229.35	\$7,344.07	\$17,325	\$9,980.93	58%
214-MEMBERSHIP/CONFERENCE FEES	\$23,285.36	\$23,621.92	\$22,873	(\$748.92)	-3%
215-FREIGHT	\$6,091.59	\$3,518.72	\$4,867	\$1,348.28	28%
216-POSTAGE	\$23,818.10	\$19,515.39	\$21,413	\$1,897.61	9%
217-TELEPHONE	\$67,521.13	\$46,638.38	\$58,982	\$12,343.62	21%
221-ADVERTISING	\$15,101.14	\$5,729.92	\$12,653	\$6,923.08	55%
223-SUBSCRIPTIONS & PUBLICATIONS	\$3,403.93	\$3,134.14	\$3,163	\$28.86	1%
231-AUDIT/ACCOUNTING	\$44,080.99	\$9,210.25	\$43,799	\$34,588.75	79%
232-LEGAL	\$12,545.07	\$7,327.47	\$14,600	\$7,272.53	50%
235-PROFESSIONAL FEES	\$57,329.18	\$31,665.63	\$62,291	\$30,625.37	49%
239-TRAINING & EDUCATION	\$23,817.97	\$10,901.01	\$24,590	\$13,688.99	56%
242-COMPUTER PROG/DATA PROCESSING	\$41,667.46	\$18,171.64	\$42,825	\$24,653.36	58%
252-BUILDING REPAIRS & MAINTENANCE	\$59,438.21	\$26,810.74	\$44,966	\$18,155.26	40%
253-EQUIPMENT REPAIR	\$6,110.48	\$1,505.87	\$4,380	\$2,874.13	66%
255-VEHICLE REPAIR	\$1,288.27	\$278.51	\$974	\$695.49	71%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$55,348.51	\$47,533.01	\$69,104	\$21,570.99	31%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
273-TAXES	\$9,239.99	\$6,472.89	\$8,500	\$2,027.11	24%
274-INSURANCE	\$40,442.50	\$33,079.80	\$40,300	\$7,220.20	18%
342-ASSESSOR FEES	\$199,917.02	\$161,104.00	\$216,310	\$55,206.00	26%
511-GOODS AND SUPPLIES	\$69,647.19	\$52,122.48	\$62,583	\$10,460.52	17%
521-FUEL & OIL	\$10,236.29	\$6,059.16	\$9,246	\$3,186.84	34%
543-NATURAL GAS	\$9,243.04	\$5,298.11	\$13,140	\$7,841.89	60%
544-ELECTRICAL POWER	\$20,008.00	\$9,052.33	\$26,542	\$17,489.67	66%
710-GRANTS TO LOCAL GOVERNMENTS	\$729,448.18	\$740,584.50	\$760,000	\$19,415.50	3%
762-CONTRIBUTED TO CAPITAL	\$185,194.94		\$106,532	\$106,532.00	100%
810-INTEREST & SERVICE CHARGES		\$3,344.98	\$5,000	\$2,670.09	53%
921-BAD DEBT EXPENSE	\$1,618.12		\$5,000	\$5,000.00	100%
922-TAX CANCELLATION/WRITE OFFS	\$65,535.31	\$40,144.01	\$60,000	\$19,855.99	33%
TOTAL EXPENDITURES	\$2,650,637.11	\$1,999,677.84	\$2,665,367	\$665,689.16	25%
SURPLUS	(\$2,079,086.45)	(\$1,688,547.30)	(\$2,242,417)	\$553,869.70	-25%

**MD of Mackenzie
23-Fire Department
September 30, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$99,982.82	\$83,976.24	\$68,500	\$15,476.24	23%
840-PROVINCIAL GRANTS	\$11,375.00		\$10,000	(\$10,000.00)	-100%
TOTAL REVENUE	\$111,357.82	\$83,976.24	\$78,500	\$5,476.24	7%
EXPENDITURE					
110-WAGES & SALARIES	\$26,798.08	\$25,891.83	\$38,301	\$12,409.17	32%
132-BENEFITS	\$3,694.11	\$4,129.07	\$6,262	\$2,132.93	34%
136-WCB CONTRIBUTIONS	\$415.52	\$393.80	\$420	\$26.20	6%
151-HONORARIA	\$60,011.50	\$9,946.63	\$72,000	\$62,053.37	86%
211-TRAVEL & SUBSISTENCE	\$8,549.60	\$856.17	\$10,220	\$9,363.83	92%
214-MEMBERSHIP/CONFERENCE FEES	\$2,056.95	\$660.53	\$2,920	\$2,259.47	77%
215-FREIGHT	\$899.70	\$585.91	\$876	\$290.09	33%
217-TELEPHONE	\$17,722.75	\$13,818.71	\$14,600	\$781.29	5%
221-ADVERTISING	\$400.61	\$276.05	\$487	\$210.95	43%
223-SUBSCRIPTIONS & PUBLICATIONS	\$233.51	\$256.07	\$487	\$230.93	47%
232-LEGAL	\$4,679.89	\$456.46	\$2,920	\$2,463.54	84%
235-PROFESSIONAL FEES	\$14,983.47	\$7,987.92	\$20,439	\$12,451.08	61%
239-TRAINING & EDUCATION	\$26,535.94	\$28,990.13	\$22,873	(\$6,117.13)	-27%
252-BUILDING REPAIRS & MAINTENANCE	\$4,080.17	\$5,451.23	\$4,867	(\$584.23)	-12%
253-EQUIPMENT REPAIR	\$22,560.26	\$6,324.02	\$25,306	\$18,981.98	75%
255-VEHICLE REPAIR	\$10,739.58	\$11,251.32	\$7,300	(\$3,951.32)	-54%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$5,479.17	\$7,260.88	\$8,468	\$1,207.12	14%
266-COMMUNICATIONS	\$16,783.50	\$14,775.86	\$16,254	\$1,478.14	9%
267-AVL MAINTENANCE	\$14,157.73	\$15,478.58	\$19,369	\$3,890.42	20%
274-INSURANCE	\$21,281.14	\$20,853.13	\$18,860	(\$1,993.13)	-11%
511-GOODS AND SUPPLIES	\$42,366.17	\$25,143.88	\$45,258	\$20,114.12	44%
521-FUEL & OIL	\$6,721.35	\$2,152.55	\$4,623	\$2,470.45	53%
531-CHEMICALS/SALT	\$206.00	\$144.00	\$3,407	\$3,263.00	96%
543-NATURAL GAS	\$13,634.10	\$8,510.14	\$13,821	\$5,310.86	38%
544-ELECTRICAL POWER	\$17,186.18	\$9,635.43	\$16,254	\$6,618.57	41%
710-GRANTS TO LOCAL GOVERNMENTS	\$80,647.00	\$80,647.00	\$80,647		
762-CONTRIBUTED TO CAPITAL	\$13,181.02		\$19,418	\$19,418.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$150,000.00	\$150,000.00	\$150,000		
921-BAD DEBT EXPENSE	\$29,633.72	\$32,609.03	\$15,000	(\$17,609.03)	-117%
TOTAL EXPENDITURES	\$615,638.72	\$484,486.33	\$641,657	\$157,170.67	24%
SURPLUS	(\$504,280.90)	(\$400,510.09)	(\$563,157)	\$162,646.91	-29%

MD of Mackenzie
25-Ambulance / Municipal Emergency
September 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
560-RENTAL & LEASE REVENUE	\$7,200.00	\$4,800.00	\$7,200	(\$2,400.00)	-33%
597-OTHER REVENUE	\$5,375.00				
TOTAL REVENUE	\$12,575.00	\$4,800.00	\$7,200	(\$2,400.00)	-33%
EXPENDITURE					
110-WAGES & SALARIES	\$26,798.08	\$12,610.16	\$11,731	(\$879.16)	-7%
132-BENEFITS	\$3,694.75	\$2,109.50	\$1,857	(\$252.50)	-14%
136-WCB CONTRIBUTIONS	\$415.52	\$91.79	\$130	\$38.21	29%
211-TRAVEL & SUBSISTENCE	\$3,194.05	\$1,085.31	\$2,920	\$1,834.69	63%
214-MEMBERSHIP/CONFERENCE FEES	\$1,409.00	\$218.60	\$1,460	\$1,241.40	85%
235-PROFESSIONAL FEES	\$420,379.44	\$447,083.43	\$538,000	\$90,916.57	17%
239-TRAINING & EDUCATION	\$1,478.51	\$2,012.16	\$4,867	\$2,854.84	59%
252-BUILDING REPAIRS & MAINTENANCE	\$3,238.18	\$780.43	\$3,407	\$2,626.57	77%
266-COMMUNICATIONS	\$5,650.93	\$4,797.13	\$4,867	\$69.87	1%
267-AVL MAINTENANCE	\$2,235.23	\$1,642.44	\$3,796	\$2,153.56	57%
274-INSURANCE	\$9,427.44	\$7,135.31	\$8,900	\$1,764.69	20%
511-GOODS AND SUPPLIES	\$7,895.09	\$1,942.56	\$3,893	\$1,950.44	50%
543-NATURAL GAS	\$3,384.05				
544-ELECTRICAL POWER	\$6,537.00				
762-CONTRIBUTED TO CAPITAL	\$31,895.47		\$23,787	\$23,787.00	100%
TOTAL EXPENDITURES	\$527,632.74	\$481,508.82	\$609,615	\$128,106.18	21%
SURPLUS	(\$515,057.74)	(\$476,708.82)	(\$602,415)	\$125,706.18	-21%

MD of Mackenzie
26-Enforcement Services
September 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
520-LICENSES & PERMITS	\$335.03	\$540.00	\$1,000	(\$460.00)	-46%
530-FINES	\$46,446.00	\$30,083.00	\$50,000	(\$19,917.00)	-40%
TOTAL REVENUE	\$46,781.03	\$30,623.00	\$51,000	(\$20,377.00)	-40%
EXPENDITURE					
110-WAGES & SALARIES	\$142,262.73	\$75,321.69	\$161,659	\$86,337.31	53%
132-BENEFITS	\$20,477.75	\$13,048.03	\$25,860	\$12,811.97	50%
136-WCB CONTRIBUTIONS	\$2,359.20	\$1,551.37	\$2,078	\$526.63	25%
211-TRAVEL & SUBSISTENCE	\$3,448.46	\$4,615.92	\$3,893	(\$722.92)	-19%
214-MEMBERSHIP/CONFERENCE FEES	\$898.94	\$330.00	\$1,460	\$1,130.00	77%
217-TELEPHONE	\$8,142.09	\$6,218.64	\$7,300	\$1,081.36	15%
221-ADVERTISING	\$672.27		\$487	\$487.00	100%
223-SUBSCRIPTIONS & PUBLICATIONS	\$241.90		\$487	\$487.00	100%
232-LEGAL			\$2,920	\$2,920.00	100%
235-PROFESSIONAL FEES	\$3,533.29	\$4,351.88	\$1,947	(\$2,404.88)	-124%
239-TRAINING & EDUCATION	\$347.59	\$19.49	\$2,920	\$2,900.51	99%
253-EQUIPMENT REPAIR	\$1,116.80	\$455.31	\$1,460	\$1,004.69	69%
255-VEHICLE REPAIR	\$6,416.59	\$3,587.98	\$3,893	\$305.02	8%
266-COMMUNICATIONS	\$2,606.83	\$2,116.10	\$1,557	(\$559.10)	-36%
267-AVL MAINTENANCE	\$1,488.82	\$1,093.98	\$1,460	\$366.02	25%
274-INSURANCE	\$4,834.62	\$3,794.50	\$4,400	\$605.50	14%
511-GOODS AND SUPPLIES	\$10,147.89	\$2,274.91	\$9,733	\$7,458.09	77%
521-FUEL & OIL	\$9,212.83	\$4,391.16	\$7,786	\$3,394.84	44%
710-GRANTS TO LOCAL GOVERNMENTS	\$17,000.00	\$4,735.10	\$17,000	\$12,264.90	72%
762-CONTRIBUTED TO CAPITAL			\$13,398	\$13,398.00	100%
TOTAL EXPENDITURES	\$235,208.60	\$127,906.06	\$271,698	\$143,791.94	53%
SURPLUS	(\$188,427.57)	(\$97,283.06)	(\$220,698)	\$123,414.94	-56%

MD of Mackenzie
32-Transportation
September 30, 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
100-TAXATION					
124-FRONTAGE	\$13,493.71	\$23,121.36	\$24,904	(\$1,782.64)	-7%
420-SALES OF GOODS & SERVICES	\$118,172.05	\$89,600.86	\$76,500	\$13,100.86	17%
560-RENTAL & LEASE REVENUE	\$2,496.68	\$5,617.53	\$6,700	(\$1,082.47)	-16%
840-PROVINCIAL GRANTS	\$445,889.58	\$423,714.00	\$423,714		
930-CONTRIBUTION FROM OPERATING RESERV	\$272,099.93				
TOTAL REVENUE	\$852,151.95	\$542,053.75	\$531,818	\$10,235.75	2%
EXPENDITURE					
110-WAGES & SALARIES	\$1,089,554.03	\$922,731.85	\$1,335,731	\$412,999.15	31%
132-BENEFITS	\$131,588.32	\$131,526.44	\$183,446	\$51,919.56	28%
136-WCB CONTRIBUTIONS	\$20,454.17	\$10,911.76	\$16,348	\$5,436.24	33%
150-ISOLATION COSTS	\$5,073.20				
211-TRAVEL & SUBSISTENCE	\$15,835.34	\$12,940.61	\$13,140	\$199.39	2%
214-MEMBERSHIP/CONFERENCE FEES	\$1,462.61	\$840.00	\$1,655	\$815.00	49%
215-FREIGHT	\$7,552.59	\$6,446.47	\$6,813	\$366.53	5%
217-TELEPHONE	\$21,990.55	\$17,911.07	\$19,563	\$1,651.93	8%
221-ADVERTISING	\$11,934.40	\$5,590.28	\$7,786	\$2,195.72	28%
232-LEGAL	\$7,351.28	\$5,959.41	\$2,920	(\$3,039.41)	-104%
233-ENGINEERING CONSULTING	\$74,220.95	\$9,196.85	\$46,718	\$37,521.15	80%
235-PROFESSIONAL FEES	\$375,850.23	\$310,720.28	\$381,534	\$70,813.72	19%
239-TRAINING & EDUCATION	\$7,283.75	\$5,965.25	\$7,786	\$1,820.75	23%
251-BRIDGE REPAIR & MAINTENANCE	\$8,727.00	\$1,600.00	\$12,653	\$11,053.00	87%
252-BUILDING REPAIRS & MAINTENANCE	\$14,378.44	\$12,607.90	\$10,706	(\$1,901.90)	-18%
253-EQUIPMENT REPAIR	\$86,534.70	\$60,487.38	\$72,998	\$12,510.62	17%
255-VEHICLE REPAIR	\$27,851.49	\$17,856.84	\$24,819	\$6,962.16	28%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$278,852.13	\$169,911.45	\$194,660	\$24,748.55	13%
262-BUILDING & LAND RENTAL		\$50.00	\$5,840	\$5,790.00	99%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$12,967.97	\$10,523.09	\$13,626	\$3,102.91	23%
266-COMMUNICATIONS	\$10,850.72	\$8,139.23	\$9,893	\$1,753.77	18%
267-AVL MAINTENANCE	\$46,289.90	\$29,031.21	\$38,445	\$9,413.79	24%
271-LICENSES & PERMITS	\$3,037.51	\$3,240.90	\$3,000	(\$240.90)	-8%
272-DAMAGE CLAIMS		\$298.00	\$5,000	\$4,702.00	94%
274-INSURANCE	\$61,162.45	\$56,403.02	\$57,315	\$911.98	2%
511-GOODS AND SUPPLIES	\$130,766.84	\$114,717.04	\$121,663	\$6,945.96	6%
521-FUEL & OIL	\$177,851.23	\$141,929.76	\$155,728	\$13,798.24	9%
531-CHEMICALS/SALT	\$30,101.78	\$8,600.46	\$56,451	\$47,850.54	85%
532-DUST CONTROL	\$84,364.89	\$246,419.82	\$288,584	\$42,164.18	15%
533-GRADER BLADES	\$48,793.22	\$47,044.00	\$38,932	(\$8,112.00)	-21%
534-GRAVEL	\$965,682.37	\$896,485.77	\$973,301	\$76,815.23	8%
535-GRAVEL RECLAMATION COST	\$177,241.54		\$30,000	\$30,000.00	100%
543-NATURAL GAS	\$8,872.65	\$7,400.30	\$9,052	\$1,651.70	18%
544-ELECTRICAL POWER	\$80,604.56	\$52,158.28	\$86,960	\$34,801.72	40%
735-GRANTS TO OTHER ORGANIZATIONS	\$21,644.45				
762-CONTRIBUTED TO CAPITAL	\$408,545.03		\$171,650	\$171,650.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$2,295,228.00	\$3,658,015.00	\$3,658,015		
764-CONTRIBUTED TO OPERATING RESERVE	\$179,514.80	\$25,000.00	\$25,000		
831-INTEREST-LONG TERM DEBT	\$185,903.92		\$171,302	\$171,302.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$271,074.22		\$285,645	\$285,645.00	100%
TOTAL EXPENDITURES	\$7,386,993.23	\$7,008,659.72	\$8,544,678	\$1,536,018.28	18%
SURPLUS	(\$6,534,841.28)	(\$6,466,605.97)	(\$8,012,860)	\$1,546,254.03	-19%

**MD of Mackenzie
33-Airport
September 30, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$29,130.00	\$16,630.00	\$25,000	(\$8,370.00)	-33%
560-RENTAL & LEASE REVENUE		\$500.00	\$8,500	(\$8,000.00)	-94%
TOTAL REVENUE	\$29,130.00	\$17,130.00	\$33,500	(\$16,370.00)	-49%
EXPENDITURE					
252-BUILDING REPAIRS & MAINTENANCE	\$995.96	\$247.20	\$973	\$725.80	75%
253-EQUIPMENT REPAIR	\$1,277.41	\$4,047.49	\$973	(\$3,074.49)	-316%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$3,360.67	\$872.00	\$4,867	\$3,995.00	82%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,925.21	\$240.00	\$2,920	\$2,680.00	92%
274-INSURANCE	\$10,656.47	\$11,075.52	\$10,700	(\$375.52)	-4%
511-GOODS AND SUPPLIES	\$7,127.13	\$508.94	\$1,947	\$1,438.06	74%
531-CHEMICALS/SALT	\$1,247.55		\$2,920	\$2,920.00	100%
543-NATURAL GAS	\$6,083.25	\$2,379.55	\$3,309	\$929.45	28%
544-ELECTRICAL POWER	\$7,950.71	\$3,243.82	\$5,450	\$2,206.18	40%
710-GRANTS TO LOCAL GOVERNMENTS	\$43,819.92	\$40,667.59	\$43,000	\$2,332.41	5%
762-CONTRIBUTED TO CAPITAL	\$50,000.00				
TOTAL EXPENDITURES	\$135,444.28	\$63,282.11	\$77,059	\$13,776.89	18%
SURPLUS	(\$106,314.28)	(\$46,152.11)	(\$43,559)	(\$2,593.11)	6%

**MD of Mackenzie
41-Water Services
September 30, 2004**

	2003 Actual <u>Total</u>	YTD 2004 <u>Actual</u>	2004 <u>Budget</u>	\$ Budget <u>Remaining</u>	% Budget <u>Remaining</u>
REVENUE					
124-FRONTAGE	\$81,828.25	\$84,267.31	\$83,800	\$467.31	1%
420-SALES OF GOODS & SERVICES	\$10,270.00	\$8,950.08	\$8,700	\$250.08	3%
421-SALE OF WATER -METERED	\$511,436.91	\$395,429.29	\$580,242	(\$184,812.71)	-32%
422-SALE OF WATER-BULK	\$310,161.91	\$226,564.24	\$324,970	(\$98,405.76)	-30%
511-PENALTIES ON AR & UTILITIES	\$19,952.33	\$17,429.13	\$16,000	\$1,429.13	9%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$53,442.25		\$53,442.25	
840-PROVINCIAL GRANTS	\$963.74	\$353.38	\$354	(\$0.62)	0%
TOTAL REVENUE	\$934,613.14	\$786,435.68	\$1,014,066	(\$227,630.32)	-22%
EXPENDITURE					
110-WAGES & SALARIES	\$294,817.58	\$168,814.01	\$223,833	\$55,018.99	25%
132-BENEFITS	\$32,589.35	\$24,385.20	\$37,157	\$12,771.80	34%
136-WCB CONTRIBUTIONS	\$4,973.17	\$2,540.10	\$3,401	\$860.90	25%
150-ISOLATION COSTS	\$6,263.30	\$7,265.49	\$7,200	(\$65.49)	-1%
211-TRAVEL & SUBSISTENCE	\$17,913.20	\$10,836.69	\$18,493	\$7,656.31	41%
214-MEMBERSHIP/CONFERENCE FEES	\$456.76	\$290.00	\$487	\$197.00	40%
215-FREIGHT	\$37,018.53	\$22,814.25	\$33,578	\$10,763.75	32%
217-TELEPHONE	\$17,693.22	\$13,445.31	\$15,767	\$2,321.69	15%
221-ADVERTISING	\$943.54	\$2,007.90	\$973	(\$1,034.90)	-106%
223-SUBSCRIPTIONS & PUBLICATIONS	\$353.76				
232-LEGAL	\$1,214.97		\$973	\$973.00	100%
233-ENGINEERING CONSULTING	\$14,926.65	\$8,259.36	\$10,706	\$2,446.64	23%
235-PROFESSIONAL FEES	\$15,965.24	\$9,581.63	\$19,953	\$10,371.37	52%
239-TRAINING & EDUCATION	\$3,585.32	\$4,842.67	\$9,246	\$4,403.33	48%
252-BUILDING REPAIRS & MAINTENANCE	\$17,207.61	\$3,823.01	\$12,166	\$8,342.99	69%
253-EQUIPMENT REPAIR	\$37,841.87	\$13,677.17	\$24,333	\$10,655.83	44%
255-VEHICLE REPAIR	\$9,552.58	\$5,294.77	\$9,733	\$4,438.23	46%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$48,268.63	\$84,991.21	\$65,210	(\$19,781.21)	-30%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,112.99				
266-COMMUNICATIONS	\$3,822.71	\$2,305.08	\$3,212	\$906.92	28%
271-LICENSES & PERMITS	\$154.50	\$27.65	\$1,000	\$972.35	97%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
274-INSURANCE	\$13,317.27	\$17,794.13	\$18,020	\$225.87	1%
511-GOODS AND SUPPLIES	\$69,072.83	\$27,461.40	\$58,398	\$30,936.60	53%
521-FUEL & OIL	\$20,513.82	\$13,591.99	\$18,979	\$5,387.01	28%
531-CHEMICALS/SALT	\$80,774.06	\$53,061.26	\$76,891	\$23,829.74	31%
543-NATURAL GAS	\$36,100.85	\$23,002.67	\$35,963	\$12,960.33	36%
544-ELECTRICAL POWER	\$137,163.43	\$76,726.62	\$144,083	\$67,356.38	47%
762-CONTRIBUTED TO CAPITAL	\$17,699.51		\$49,514	\$49,514.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$516,668.00				
831-INTEREST-LONG TERM DEBT	\$57,229.38	\$47,676.22	\$47,676	(\$0.22)	0%
832-PRINCIPAL - LONG TERM DEBT	\$108,954.61	\$110,998.16	\$110,998	(\$0.16)	0%
921-BAD DEBT EXPENSE	\$2,408.98	\$1,436.67	\$2,500	\$1,063.33	43%
TOTAL EXPENDITURES	\$1,627,578.22	\$756,950.62	\$1,065,443	\$308,492.38	29%
SURPLUS	(\$692,965.08)	\$29,485.06	(\$51,377)	\$80,862.06	-157%

**MD of Mackenzie
42-Sewer Services
September 30, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
124-FRONTAGE	\$69,498.90	\$50,696.43	\$76,154	(\$25,457.57)	-33%
421-SALE OF WATER -METERED	\$205,640.23	\$175,009.78	\$267,666	(\$92,656.22)	-35%
TOTAL REVENUE	\$275,139.13	\$225,706.21	\$343,820	(\$118,113.79)	-34%
EXPENDITURE					
110-WAGES & SALARIES	\$150,928.89	\$70,898.08	\$135,378	\$64,479.92	48%
132-BENEFITS	\$16,145.95	\$11,134.64	\$22,377	\$11,242.36	50%
136-WCB CONTRIBUTIONS	\$2,859.34	\$1,553.07	\$2,082	\$528.93	25%
150-ISOLATION COSTS	\$2,065.75				
217-TELEPHONE	\$2,440.74	\$1,031.68	\$1,411	\$379.32	27%
232-LEGAL			\$1,947	\$1,947.00	100%
233-ENGINEERING CONSULTING	\$972.32		\$6,813	\$6,813.00	100%
235-PROFESSIONAL FEES	\$1,052.44				
252-BUILDING REPAIRS & MAINTENANCE	\$5,841.48	\$174.50	\$2,823	\$2,648.50	94%
253-EQUIPMENT REPAIR	\$5,292.55	\$3,960.93	\$4,769	\$808.07	17%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$15,917.98	\$17,078.23	\$21,413	\$4,334.77	20%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$1,877.02				
272-DAMAGE CLAIMS	(\$35,291.75)				
274-INSURANCE	\$6,623.62	\$4,304.16	\$7,352	\$3,047.84	41%
511-GOODS AND SUPPLIES	\$8,498.85	\$3,566.61	\$8,760	\$5,193.39	59%
531-CHEMICALS/SALT	\$2,210.37	\$2,110.00	\$4,088	\$1,978.00	48%
543-NATURAL GAS	\$3,164.22	\$2,660.56	\$4,954	\$2,293.44	46%
544-ELECTRICAL POWER	\$17,684.53	\$10,063.35	\$17,159	\$7,095.65	41%
762-CONTRIBUTED TO CAPITAL	\$18,150.43		\$88,766	\$88,766.00	100%
831-INTEREST-LONG TERM DEBT	\$35,503.02	\$39,482.84	\$39,483	\$0.16	0%
832-PRINCIPAL - LONG TERM DEBT	\$57,104.70	\$71,107.79	\$71,108	\$0.21	0%
TOTAL EXPENDITURES	\$319,042.45	\$239,126.44	\$440,683	\$201,556.56	46%
SURPLUS	(\$43,903.32)	(\$13,420.23)	(\$96,863)	\$83,442.77	-86%

MD of Mackenzie
43-Solid Waste Disposal
September 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$11,995.00	\$6,410.00	\$14,000	(\$7,590.00)	-54%
TOTAL REVENUE	\$11,995.00	\$6,410.00	\$14,000	(\$7,590.00)	-54%
EXPENDITURE					
110-WAGES & SALARIES	\$11,125.39	\$10,065.65	\$13,725	\$3,659.35	27%
132-BENEFITS	\$1,749.16	\$1,314.57	\$2,384	\$1,069.43	45%
136-WCB CONTRIBUTIONS	\$84.94	\$157.11	\$210	\$52.89	25%
232-LEGAL			\$973	\$973.00	100%
235-PROFESSIONAL FEES	\$329,169.07	\$183,152.46	\$364,600	\$181,447.54	50%
239-TRAINING & EDUCATION	\$24.06	\$250.00	\$973	\$723.00	74%
252-BUILDING REPAIRS & MAINTENANCE	\$3,505.57	\$973.41	\$3,893	\$2,919.59	75%
253-EQUIPMENT REPAIR	\$1,534.03	\$2,089.38	\$4,867	\$2,777.62	57%
511-GOODS AND SUPPLIES	\$3,344.35	\$1,747.44	\$1,460	(\$287.44)	-20%
544-ELECTRICAL POWER	\$7,599.84	\$3,748.81	\$6,935	\$3,186.19	46%
762-CONTRIBUTED TO CAPITAL	\$29,471.45		\$49,515	\$49,515.00	100%
TOTAL EXPENDITURES	\$387,607.86	\$203,498.83	\$449,535	\$246,036.17	55%
SURPLUS	(\$375,612.86)	(\$197,088.83)	(\$435,535)	\$238,446.17	-55%

MD of Mackenzie
51-Family & Community Services
September 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
840-PROVINCIAL GRANTS	\$172,287.00	\$155,945.00	\$207,926	(\$51,981.00)	-25%
TOTAL REVENUE	\$172,287.00	\$155,945.00	\$207,926	(\$51,981.00)	-25%
EXPENDITURE					
255-VEHICLE REPAIR	\$2,025.93	\$180.00	\$487	\$307.00	63%
274-INSURANCE	\$2,626.41		\$2,200	\$2,200.00	100%
710-GRANTS TO LOCAL GOVERNMENTS	\$22,906.00	\$22,906.00	\$22,906		
735-GRANTS TO OTHER ORGANIZATIONS	\$353,153.00	\$383,208.00	\$418,558	\$35,350.00	8%
TOTAL EXPENDITURES	\$380,711.34	\$406,294.00	\$444,151	\$37,857.00	9%
SURPLUS	(\$208,424.34)	(\$250,349.00)	(\$236,225)	(\$14,124.00)	6%

MD of Mackenzie
61-Planning & Development
September 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$2,278.47	\$889.00	\$500	\$389.00	78%
520-LICENSES & PERMITS	\$19,132.17	\$12,378.50	\$17,000	(\$4,621.50)	-27%
522-MUNICIPAL RESERVE REVENUE		\$825.12		\$825.12	
526-SAFETY CODE PERMITS	\$26,443.41	\$21,004.89	\$26,500	(\$5,495.11)	-21%
525-SUBDIVISION FEES		\$120,597.28	\$35,000	\$85,597.28	245%
560-RENTAL & LEASE REVENUE	(\$19,522.00)	\$16,284.00	\$16,000	\$284.00	2%
840-PROVINCIAL GRANTS	\$1,000.00				
TOTAL REVENUE	\$29,332.05	\$171,978.79	\$95,000	\$76,978.79	81%
EXPENDITURE					
110-WAGES & SALARIES	\$122,943.68	\$143,850.61	\$207,725	\$63,874.39	31%
132-BENEFITS	\$19,288.30	\$24,398.45	\$37,059	\$12,660.55	34%
136-WCB CONTRIBUTIONS	\$2,118.55	\$2,055.65	\$2,750	\$694.35	25%
151-HONORARIA	\$750.00	\$575.00	\$1,500	\$925.00	62%
211-TRAVEL & SUBSISTENCE	\$7,522.33	\$7,464.38	\$9,733	\$2,268.62	23%
214-MEMBERSHIP/CONFERENCE FEES	\$1,306.03	\$1,265.00	\$1,945	\$680.00	35%
217-TELEPHONE	\$1,313.35	\$1,303.86	\$1,402	\$98.14	7%
221-ADVERTISING	\$20,098.08	\$17,014.97	\$31,632	\$14,617.03	46%
232-LEGAL	\$16,755.07	\$33,914.75	\$14,600	(\$19,314.75)	-132%
235-PROFESSIONAL FEES	\$60,985.53	\$21,521.11	\$46,232	\$24,710.89	53%
239-TRAINING & EDUCATION	\$2,354.12	\$2,500.22	\$5,840	\$3,339.78	57%
255-VEHICLE REPAIR	\$231.21	\$2,559.47	\$973	(\$1,586.47)	-163%
267-AVL MAINTENANCE	\$2,237.20	\$1,643.82	\$2,355	\$711.18	30%
274-INSURANCE	\$2,835.39	\$2,580.17	\$2,700	\$119.83	4%
511-GOODS AND SUPPLIES	\$12,061.24	\$9,423.79	\$6,813	(\$2,610.79)	-38%
521-FUEL & OIL	\$2,855.78	\$3,085.48	\$2,920	(\$165.48)	-6%
TOTAL EXPENDITURES	\$275,655.86	\$275,156.73	\$376,179	\$101,022.27	27%
SURPLUS	(\$246,323.81)	(\$103,177.94)	(\$281,179)	\$178,001.06	-63%

MD of Mackenzie
63-Agriculture
September 30, 2004

	2003 Actual <u>Total</u>	YTD 2004 <u>Actual</u>	2004 <u>Budget</u>	\$ Budget <u>Remaining</u>	% Budget <u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES			\$1,000	(\$1,000.00)	-100%
560-RENTAL & LEASE REVENUE	\$9,800.00	\$3,279.00	\$7,500	(\$4,221.00)	-56%
840-PROVINCIAL GRANTS	<u>\$44,000.00</u>	<u>\$49,473.00</u>	<u>\$46,000</u>	<u>\$3,473.00</u>	<u>8%</u>
TOTAL REVENUE	<u>\$53,800.00</u>	<u>\$52,752.00</u>	<u>\$54,500</u>	<u>(\$1,748.00)</u>	<u>-3%</u>
EXPENDITURE					
110-WAGES & SALARIES	\$82,346.47	\$64,505.67	\$96,589	\$32,083.33	33%
132-BENEFITS	\$10,239.45	\$8,523.92	\$11,049	\$2,525.08	23%
136-WCB CONTRIBUTIONS	\$1,580.06	\$1,230.00		(\$1,230.00)	
151-HONORARIA	\$5,989.86	\$3,375.00	\$7,125	\$3,750.00	53%
211-TRAVEL & SUBSISTENCE	\$10,073.59	\$3,976.51	\$9,499	\$5,522.49	58%
214-MEMBERSHIP/CONFERENCE FEES	\$2,886.00	\$660.00	\$1,460	\$800.00	55%
215-FREIGHT	\$322.72				
217-TELEPHONE	\$835.54	\$679.69	\$1,071	\$391.31	37%
221-ADVERTISING	\$1,987.70	\$1,238.19	\$2,433	\$1,194.81	49%
223-SUBSCRIPTIONS & PUBLICATIONS	\$100.94				
233-ENGINEERING CONSULTING	\$43,902.29	\$32,912.43	\$53,532	\$20,619.57	39%
239-TRAINING & EDUCATION	\$1,635.04	\$1,077.57	\$1,947	\$869.43	45%
253-EQUIPMENT REPAIR	\$1,243.83	\$2,146.76	\$1,945	(\$201.76)	-10%
255-VEHICLE REPAIR	\$2,020.07	\$541.55	\$2,433	\$1,891.45	78%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$310,582.40	\$176,848.87	\$315,350	\$138,501.13	44%
262-BUILDING & LAND RENTAL			\$973	\$973.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,972.57	\$132.99	\$2,677	\$2,544.01	95%
266-COMMUNICATIONS	\$762.67	\$621.31	\$973	\$351.69	36%
274-INSURANCE	\$8,190.93	\$7,585.08	\$7,440	(\$145.08)	-2%
511-GOODS AND SUPPLIES	\$5,684.02	\$3,815.04	\$8,516	\$4,700.96	55%
521-FUEL & OIL	\$13,649.49	\$10,001.27	\$10,706	\$704.73	7%
531-CHEMICALS/SALT	\$15,868.74	\$23,988.00	\$24,333	\$345.00	1%
735-GRANTS TO OTHER ORGANIZATIONS	\$30,200.00	\$30,200.00	\$32,000	\$1,800.00	6%
763-CONTRIBUTED TO CAPITAL RESERVE	<u>\$250,000.00</u>	<u>\$150,000.00</u>	<u>\$150,000</u>		
TOTAL EXPENDITURES	<u>\$803,074.38</u>	<u>\$524,059.85</u>	<u>\$742,051</u>	<u>\$217,991.15</u>	<u>29%</u>
SURPLUS	<u>(\$749,274.38)</u>	<u>(\$471,307.85)</u>	<u>(\$687,551)</u>	<u>\$216,243.15</u>	<u>-31%</u>

MD of Mackenzie
64-Veterinary Service
September 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
560-RENTAL & LEASE REVENUE	\$1,950.00				
TOTAL REVENUE	\$1,950.00				
EXPENDITURE					
151-HONORARIA	\$143.52		\$750	\$750.00	100%
211-TRAVEL & SUBSISTENCE		\$19.62	\$389	\$369.38	95%
235-PROFESSIONAL FEES	\$69,054.77	\$102,285.67	\$103,500	\$1,214.33	1%
543-NATURAL GAS	\$830.89				
544-ELECTRICAL POWER	\$2,466.27				
TOTAL EXPENDITURES	\$72,495.45	\$102,305.29	\$104,639	\$2,333.71	2%
SURPLUS	(\$70,545.45)	(\$102,305.29)	(\$104,639)	\$2,333.71	-2%

**MD of Mackenzie
66-Subdivision
September 30, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
424-SALE OF LAND	\$54,869.85	\$15,491.87	\$183,200	(\$167,708.13)	-92%
TOTAL REVENUE	\$54,869.85	\$15,491.87	\$183,200	(\$167,708.13)	-92%
EXPENDITURE					
221-ADVERTISING	\$20.60	\$663.26	\$973	\$309.74	32%
235-PROFESSIONAL FEES	\$10,106.51		\$2,433	\$2,433.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE			\$159,700	\$159,700.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$24,678.23				
992-COST OF LAND SOLD	\$20,064.51		\$20,000	\$20,000.00	100%
TOTAL EXPENDITURES	\$54,869.85	\$663.26	\$183,106	\$182,442.74	100%
SURPLUS		\$14,828.61	\$94	\$14,734.61	15675%

MD of Mackenzie
71-Recreation Boards
September 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
920-CONTRIBUTED FROM CAPITAL RESERVE	\$30,000.00	\$79,596.64		\$79,596.64	
TOTAL REVENUE	\$30,000.00	\$79,596.64		\$79,596.64	
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$99,904.00	\$99,904.00	\$99,904		
735-GRANTS TO OTHER ORGANIZATIONS	\$500,350.00	\$561,633.85	\$606,656	\$45,022.15	7%
763-CONTRIBUTED TO CAPITAL RESERVE	\$30,000.00	\$89,662.71		(\$89,662.71)	
TOTAL EXPENDITURES	\$630,254.00	\$751,200.56	\$706,560	(\$44,640.56)	-6%
SURPLUS	(\$600,254.00)	(\$671,603.92)	(\$706,560)	\$34,956.08	-5%

MD of Mackenzie
73-Tourism
September 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
930-CONTRIBUTION FROM OPERATING RESERV	\$13,000.00	\$10,912.81		\$10,912.81	
TOTAL REVENUE	\$13,000.00	\$10,912.81		\$10,912.81	
EXPENDITURE					
214-MEMBERSHIP/CONFERENCE FBES	\$9,579.00	\$9,579.00	\$9,526	(\$53.00)	-1%
221-ADVERTISING		\$27.62	\$2,239	\$2,211.38	99%
511-GOODS AND SUPPLIES	\$4,087.19	\$7,228.00	\$4,867	(\$2,361.00)	-49%
764-CONTRIBUTED TO OPERATING RESERVE	\$10,912.81				
TOTAL EXPENDITURES	\$24,579.00	\$16,834.62	\$16,632	(\$202.62)	-1%
SURPLUS	(\$11,579.00)	(\$5,921.81)	(\$16,632)	\$10,710.19	-64%

**MD of Mackenzie
74-Library Service
September 30, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$7,165.00	\$7,165.00	\$7,165		
735-GRANTS TO OTHER ORGANIZATIONS	\$75,000.00	\$115,000.00	\$115,000		
TOTAL EXPENDITURES	\$82,165.00	\$122,165.00	\$122,165		
SURPLUS	(\$82,165.00)	(\$122,165.00)	(\$122,165)		

**MD of Mackenzie
85-Requisitions
September 30, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
747-SCHOOL FOUNDATION PROGRAMS	\$6,184,600.65	\$4,971,549.44	\$6,490,221	\$1,518,671.56	23%
750-SENIORS FOUNDATION	\$337,394.24	\$243,819.75	\$325,093	\$81,273.25	25%
TOTAL EXPENDITURES	\$6,521,994.89	\$5,215,369.19	\$6,815,314	\$1,599,944.81	23%
SURPLUS	(\$6,521,994.89)	(\$5,215,369.19)	(\$6,815,314)	\$1,599,944.81	-23%

MD of Mackenzie
97-Other Transfers
September 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
763-CONTRIBUTED TO CAPITAL RESERVE	\$387,209.85				
764-CONTRIBUTED TO OPERATING RESERVE	\$387,209.86				
TOTAL EXPENDITURES	\$774,419.71				
SURPLUS	(\$774,419.71)				

MD of Mackenzie -Capital Project Monthly Report - 2004

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	\$	Estimated % of completion	Estimated completion date	Comment
Administration									
PC's, Peripherals & Equipment	6-12-30-01		20,290	19,583.17	707		100%		Completed
Portable PC	6-12-30-02		7,282	-	7,282				Project to start after election
NT Server	6-12-30-03		14,835	14,992.21	-	157	100%		Completed
Furniture & Equipment	6-12-30-04		3,932	3,021.98	910		100%		Completed
FV MD Office - Paving	6-12-30-05		60,194	59,685.51	508		100%		Completed
FV MD Office - Landscaping	6-12-30-06		5,808	6,184.83	-	377	100%		Completed
R.E.D.I.	6-12-00-07		66,211	24,461.55	41,749				2003CF
Total			178,552	127,929.25	50,623				
Fire Services									
Training Lot Development	6-23-30-01		9,709		9,709			October	Hauled in fill material - Not sure if this will be completed, in negotiations with Zama fire rescue group.
Mezzanine - FV Fire Hall	6-23-30-02		9,709		9,709			December	Did not start - applied for grant
Hazardous Materials Unit	6-23-30-03		9,709		9,709			December	December 9/03 addition Motion 04-010, scheduling meeting with HL to finalize the agreement; looking into a possibility to enter into Mutual Aid Agreement
Ice/Water Rescue	6-23-30-04	2,675	5,194		5,194			October	2003CF, FV Fire Dep. is working on this.
Fire Trailer & Storage Shed	6-23-30-05		6,818	1,807.63	5,010		90%	October	Near completion.
Emergency Reserve	reserve contribution		150,000	150,000.00	-				
Total			191,139	151,807.63	39,331				
Ambulance Services									
Evacuation Sidewalk - LC	6-25-40-01		7,282		7,282			October	Advertising for tenders - not awarded yet.
Ambulance Facility Renovations - FV	6-25-30-02		9,709	12,952.33	-	3,243	100%		Completed
Concrete Pad Replacement - LC Amb	6-25-40-03		6,796	462.24	6,334			October	Advertising for tenders - not awarded yet.
Regional Dispatch Equipment	6-25-40-04	30,000	41,700	34,632.20	7,068		90%	October	Near completion.
Total			65,487	48,046.77	17,440				
Enforcement									
Office Renovations	6-26-40-01		2,718	642.67	2,075		100%		Completed
Office Equipment	6-26-40-02		2,913	2,507.35	406		100%		Completed
Quad Replacement	6-26-40-03		7,767	7,720.00	47		100%		Completed
Total			13,398	10,870.02	2,528				
Transportation									
FV Walking Trails (budget includes 2003 CF)	6-32-30-01		35,562	3,394.70	32,167				Community is raising funds
LC Walking Trails	6-32-40-02		20,000	64,489.24	-	44,489			Completed paving.
Zama Walking Trails (budget includes 2003 CF)	6-32-50-03		40,000		40,000				Did not start
Equipment Shelter - Fort Vermilion	6-32-30-04		24,272	25,994.60	-	1,723	100%		Completed
Street Lighting	6-32-30-05		29,126		29,126		100%		Completed
Salt Shed - Zama	6-32-50-06		19,417					October	Did not start
Upgrades to AT Shop	6-32-30-07		38,835	44,820.13	-	5,985	100%		Completed

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	\$	Estimated % of completion	Estimated completion date	Comment
94th Avenue Servicing - LC	6-32-40-59	85,000	1,489,000	18,083.79	1,470,916		25%	October	Pipe is currently being laid.
Melrvin River Gravel Pit Reclamation	6-32-40-60		25,000	18,543.28	6,457		100%		Completed
Bridge file 74852-Bear River Bridge	6-32-40-61	30,757	31,855	2,202.00	29,653		100%		Completed
Parks & Recreation:									
Contribution to Reserve	reserve contribution		25,000	25,000.00	-				
Zama Playground	6-32-50-08		54,000	54,000.00	-				Did not start
La Crete Hill Park	6-32-40-09		8,738	7,885.40	853		100%		Completed
La Crete Skateboarding Park	6-32-40-58		21,200	21,200.00	-		100%		50/50 matching grant to LC Recreation board for construction of skateboarding park. April 20/04 addition - Motion 04-267 - Completed
Vehicle & Equipment:									
Patrol Vehicle	6-32-30-10		48,544		48,544				Cancelled
Grader Replacement	6-32-30-11		262,136	268,900.93	-	6,765	100%		Completed
Cab & Chassis	6-32-30-12		49,700	37,671.11		12,029	100%		Completed
4 Trucks @ \$30,000 each	6-32-30-13		116,505	117,803.60	-	1,299	100%		Completed
Minor Small Equipment	6-32-30-14		19,580	19,804.91	-	225	100%		Completed
Hydraulic Windrow Eliminator	6-32-30-15		23,301	24,986.41	-	1,685	100%		Completed
Utilities Trailer	6-32-30-16		12,621	13,057.00	-	436	100%		Completed
15' Wing Mower	6-32-30-17		19,417	18,923.17		494	100%		Completed
Tandem Truck	6-32-30-18		145,631	151,166.50	-	5,536	100%		Completed
Contribution to Reserve	reserve contribution		485,000	485,000.00	-				
Roads Reserve:									
Shoulder Pulls	6-32-30-19		152,427	157,529.34	-	5,102	100%		Completed
Assumption Bypass	6-32-30-20		147,577	14,804.04		132,773	25%	Nov.30/04	Preliminary engineering underway
94th Avenue East Paving - LC	6-32-30-21	394,733	1,126,893	104,960.38	1,021,933		50%	October	Paving of the rural section should begin October 14th
TWP 109-0 RR15-2 to RR15-4A	6-32-30-22		157,767	122,762.03		35,005	95%	October 15	Construction is complete and clean-up will be completed right away
RR 17/2 south of Blue Hills WTS	6-32-40-23		94,660	87,318.40		7,342	100%		Completed
Lighter Curve at RL Road Eastern Curve	6-32-30-24		160,194	90,502.53		69,691	25%	Dec 31/04	Construction is underway
Blue Hills Road	6-32-40-25	3,502,000	3,502,000		3,502,000		0%		Grant was not approved, the project is not going ahead
Helipoint Road	6-32-20-26		100,000		100,000		0%		Waiting for petition from land owners
W1/2 26-109-15-5 (Stella Pashko)	6-32-30-27		58,252	45,221.65		13,030	100%		Completed
Access to NW 25-104-18-5 (Driedger)	6-32-40-28		29,126	29,711.33	-	585	100%		Completed
Access to NE 25-105-15-5 (Zimmerman)	6-32-40-29		29,126	28,768.50		358	100%		Completed
Access to NE 30-106-13-5 (Neustaeter)	6-32-40-30		29,126	24,695.00		4,431	100%		Completed
Access to W 11-105-16-5 (Friesen)	6-32-40-31		29,126	40,703.59	-	11,578	100%		Completed
RR 15-0 from TWT105-2A to 105-3 (new)	6-32-40-32		31,553	24,531.19		7,022	100%		Completed
Sidewalk - 108 Street in LC	6-32-40-33		11,650	633.38		11,017	10%	Oct.15	Tender awarded to Ruel Brothers Construction - will be completed by mid. October.
Sidewalk Install - Vanguard Realty-extra width	6-32-40-34		18,447			18,447	0%		To be paid when developer completes construction

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	\$	Estimated % of completion	Estimated completion date	Comment
J.L. Investment Tie in	6-32-40-35		36,893	1,092.00	35,801		100%		Completed
Vanguard Realty-curb, gutter and sidewalk	6-32-40-36		165,049		165,049				Developer will pay full cost, not cost to MD
LC 101 Avenue (from 100 St to 101 St)	6-32-40-37	106,980	250,485	143,414.67	107,070		100%		Completed
LC 99 Avenue (from 100 At to 101 St)	6-32-40-38		227,184	143,414.72	83,769		100%		Completed
Waterline repl.& St. work - 50 Ave FV	6-32-30-39	182,764	563,107	146,366.85	416,740		100%		Completed
Waterline repl.& St. work - Mack. Housing	6-32-30-40	248,872	514,563	475,300.30	39,263		100%		Completed
FV 53rd St. from River Road to 49 Ave	6-32-30-41		334,951	92,031.84	242,919		80%	October	Paving is complete and cold mix paving is scheduled to being on October 4.
JL Investments Phase 3	6-32-40-57		111,650	639.61	111,010		100%		Completed, waiting for invoice
Annual Road Reserve Contribution	reserve contribution		500,000	500,000.00	-				
Gravel Reclamation Reserve	reserve contribution		30,000		30,000				
2003 Carryforward Projects:					-				
Rosenberger Drainage - total project cost is \$1,227,766 - per agreement PMB 145/03 - 2004 amendment; \$609,091 budget represents funds not spent in 2003 and carried forward to 2004; cost-to-date represents funds spent in 2004 fiscal year. Please note that original \$1,500,000 budget was an estimate.	6-32-30-42	609,091	609,091	384,247.60	224,843			October 30/04	Rosenberger drainage line 3, phase III is complete and waiting final inspection. Lines 4 & 8 are waiting for approval from AB Environment with amended design.
GIS	6-32-30-43		29,126	19,058.95	10,067		100%		Completed
Equipment Shelter	6-32-30-46		2,491	1,137.27	1,354		100%		Completed
Bridge Repairs	6-32-30-47	125,000	263,977	8,646.73	255,330		10%	October 30/04	Mile 11 bridge construction to commence soon.
Street Lighting	6-32-30-48		29,126		29,126		95%	October 15/04	Lights have been installed. Waiting for retailer to turn on the lights.
RV Dump in La Crete	6-32-30-49		1,419	670.00	749		100%		Completed
Gravel Exploration	6-32-30-50		82,078	24,700.11	57,378			Ongoing	In progress
FV Shop	6-32-30-51		17,715	18,492.00	- 777		100%		Completed
Bridge - BF 78212	6-32-30-52	512,551	550,077	545,739.86	4,337		100%		Completed
Playground - Mackenzie Housing	6-32-30-54		7,013		7,013			October	In progress
SE 21-109-15-5 - David Driedger	6-32-30-55		14,291	2,666.31	11,625		100%		Completed
Slide area along River Road	6-32-30-56		150,485	131,906.36	18,579		100%		Completed
Total			13,213,135	4,834,593.31	8,378,542				
Airport					-				
Zama Airport Upgrade	6-33-50-01		48,544		48,544				2003CF - subject to the Regional Airport Management study - waiting for recommendations.
Total			48,544		48,544				
Water Services					-				
Cathodic Protection Program	6-41-30-01		14,563		14,563		100%		Completed
Water Mains Maintenance - LC	6-41-30-02		29,126	22,173.30	6,953		95%	October	This project has been reallocated to La Crete and Zama inflow corrective measures. La Crete - water line maintenance is completed. The maintenance work in Zama to commence in September.
Hydrant Flow Recorder	6-41-30-03		5,825		5,825				Item to be deleted

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	\$	Estimated % of completion	Estimated completion date	Comment
La Crete Water System Upgrade	6-41-40-04		9,926,940	2,835,643.40	7,091,297		40%	May/2005	Installation of supply line, construction of WTP building and the well are underway. Sewer and water servicing to the building are underway with completion anticipated by October 30.
Zama Water Study	6-41-50-05		53,350	28,051.52	25,298		50%		In progress
Total			10,029,804	2,885,868.22	7,143,936				
Sewer Services									
Sludge Removal & Berm Repair - LC	6-42-40-01		48,544	57,285.00	-	8,741	100%		Completed
Evaporative Cell - Zama	6-42-50-02	47,850	63,800			63,800			Project is under the Zama pilet study.
Replacement of Valves at Lagoons - FV	6-42-30-03		24,272	6,638.19		17,634	100%		Completed
Total			136,616	63,923.19		72,693			
Garbage Services									
Metal Recycling	6-43-30-01		20,388	12,842.00		7,546	100%		Completed
6 Cubic Yard Bins	6-43-30-02		29,126	2,465.00		26,661	50%	October	Purchased, waiting for delivery
Regional Landfill-88 Connector-Fes. Study	6-43-30-03		23,013			23,013			Letter has been sent to Mackenzie Regional Waster Commission
Tire Marshalling Area							25%	October	Tire marshalling arrears are being constructed at the Fort Vermilion and La Crete Waste Transfer Stations.
Total			49,514	15,307		34,207			
Agricultural Services									
High Level East Drainage	6-63-30-01	256,223	397,172	36,881.05		360,291		Nov.30/04	High Level East Phase I: This project is completed High Level East Phase II: EXH is doing a detailed design on the channel realignment and will be submitting it to Ab. Environment for approval. The project will then be advertised for tender. Expected completion date is November 30th.
Rosenberger Drainage Line 5	6-63-30-02		37,646	817.50		36,829		Nov.30/04	Rosenberger drainage line 5 phone line has been relocated and construction will begin immediately.
Blue Hills Drainage	6-63-30-03		47,500	42,035.96		5,464	100%		Completed
Contribution to Drainage Reserve	reserve contribution		150,000	150,000.00		-			
Total			632,318	229,734.51		402,583			

**Report
Director Operational Services**

TO: Council
FROM: Mike Savard, Director Operational Services
DATE: October 13, 2004

Following is a summary of the Operational Services department during the past month:

Agricultural Services

- **Rosenberger Drainage Phase III**
Construction commenced on July 26, 2004 and is in progress. The channel construction at Ferry Road and all bridge file crossings are complete.
Rosenberger Line 3 Project is complete and is waiting final inspection.
Rosenberger Line 5 had to wait for Telus to relocate a phone line, which has now been completed. Construction is to start right away.
Rosenberger Drainage Lines 4 and 8 are currently waiting approval from Alberta Environment with amended design.
- **High Level East**
Phase 1 has been completed. Phase II is waiting for approval from Alberta Environment with amended design.
- **Blue Hills Drainage**
This project is complete
- **Buffalo Head Water Point**
Is filled to capacity once again and operational.

Administration

- **GIS Coordinator**
Richard Jack was hired as the new GIS Coordinator, replacing Debbie Durban

Capital Projects

- **La Crete Projects**
- **94th Avenue East Paving**
Construction on the rural portion of 94th avenue is underway and paving is to begin on October 14.

- **94th Avenue Servicing**
Construction has started on the water and sewer servicing for 94th Avenue project.
- **La Crete Water Treatment Plant Upgrade**
Contract 3 – Offsite servicing was awarded to Neudorf Trenching. The Water Main is complete and is waiting pressure testing.
- **Road Improvements**
Paving is complete on both 99th Avenue and 101 Avenue.

Fort Vermilion Projects

- **Rocky Lane East Curve Revision**
The Rocky Lane curve revision is underway; should be completed this fall.
- **Watermain Replacements**
The Watermain Replacements are complete.
- **Road Improvements 53 Street from River Road to 49 Avenue**
Paving is complete and the cold mix paving is scheduled to begin on October 4, to be completed within 10 days.

Road Construction

- All road construction and reconstruction projects are complete. There is a little clean up left to do on TWP 109-0 RR 15-2 to RR 15-4A.

Solid Waste Management

- **Tire Marshalling**
Tire marshalling areas are being constructed at the Fort Vermilion and La Crete Waste Transfer Stations and should be complete by October 31, 2004.

Michel Savard
Director of Operational Services

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	October 13, 2004
Presented By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Bylaw 462/04 Land Use Bylaw
Agenda Item No:	10a)

BACKGROUND / PROPOSAL:

A Public Hearing was held at the August 23, 2004 Special Council Meeting for Land Use Bylaw 462/04, at which time it also received second reading. The Bylaw includes a number of zoning amendments and other changes to our Land Use Bylaw, some of which Council has adopted over the past few years.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Bylaw was sent to the Town of Rainbow Lake and the Town of High Level for their review. Neither of the towns had any comments.

COSTS / SOURCE OF FUNDING:

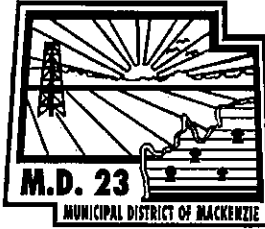
N/A

RECOMMENDED ACTION (by originator):

MOTION

That third reading be given to Bylaw 462/04, being a revision of the Municipal District of Mackenzie Land Use Bylaw.

Author: 	Reviewed: 	C.A.O.: 
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M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	October 13, 2004
Presented By:	Bill Landiuk, Acting CAO Paul Driedger Director of Planning, Enforcement & Emergency Services
Title:	Policy FIN012 - Purchasing Authority Directive
Agenda Item No:	10b)

BACKGROUND / PROPOSAL:

1. Purchasing Authority Directive, Policy No.FIN012 states the maximum expenditure amount for District Fire Chiefs is \$500.00. Any purchase over the authorized expenditure limit must be approved by the Director of Emergency Services. The Fire Chiefs have requested that the expenditure amount be increased to \$2,500.00. This would allow them to make purchases according to the approved annual budget without requiring approval from the Director of Emergency Services for every purchase.

2. Upon receipt of the original RFD from the Director of PE&E Services, it was apparent that some house cleaning in regards to this policy was in order. Specifically, the staff titles were inappropriate and in some cases no staff held the positions contained in the policy.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

1. The Fire Chiefs felt that with the maximum amount authorized at only \$500.00 they could not even buy 1 set of bunker gear and at times not even the jacket alone. If the Fire Chiefs purchase the items that were approved in their annual budget there should not be any concern for expenditures. The Director of Emergency Services still is the Expenditure Officer overseeing the departments and has to approve all expenditures.

2. As noted above, mostly title changes with some eliminations and two minor maximum limit changes.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Policy FIN012 be adopted as presented.

Author: G. Peters/B. Landiuk

Reviewed:

C.A.O.:

A handwritten signature in black ink, appearing to be the initials 'BH', is written over the 'C.A.O.:' label.

Municipal District of Mackenzie No. 23

Title	Purchasing Authority Directive	Policy No:	FIN012
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Legislation Reference	Municipal Government Act, Section 209 and 248 (1)
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Purpose

To provide MD employees with a clear understanding of purchasing authority, what that purchasing authority is and the process in which the MD is committed to an expense expenditure, and approval for payment of such expense an expenditure.

Policy Statement and Guidelines

The following is a list of positions authorized to commit expenditures on behalf of the MD of Mackenzie with the maximum amounts those positions are authorized to commit.

Chief Administrative Officer	- As approved by budget
Treasurer/Asst. CAO	\$ 20,000.00 (in the absence of the CAO as approved by budget)
Municipal Secretary	\$ 1,000.00
Executive Assistant	\$ 2,500.00
Director of Corporate Services	\$ 10,000.00
Director of Operational Services	\$ 10,000.00
Director of Planning, Enforcement & Emergency Services	\$ 10,000.00
Mgr Planning and Emergency Services	\$ 10,000.00
Area Supervisors	\$ 5,000.00
Superintendent of Road Operations	\$ 10,000.00
Superintendent of Utilities	\$ 10,000.00
Shop Foreman	\$ 5,000.00
Chief Mechanic	\$ 2,500.00
Ferry Foreman	\$ 5,000.00
Agricultural Fieldman	- \$ -5,000.00
Public Works Administrative <u>Officer</u>	\$ - 5,000.00
Leadhand North	\$ 5,000.00
Leadhand South	\$ 5,000.00
Senior Utilities Officers	- \$ -2,500.00
District Fire Chiefs	- \$ -500.00 \$2,500.00

Where expenditures are "Non Controllable" the ~~Treasurer~~ Director of Corporate Services shall review and approve such expenditures for payment. Should a department head request that "Non Controllable" expenditures are required and approved by him/her prior to payment, that department head shall advise the ~~Treasurer~~ Director of Corporate Services in writing of such requests identifying what "Non Controllable" expenditures he/she wishes to review. The

~~Treasurer~~ Director of Corporate Services shall not approve any "Non Controllable" expenditures forwarded by the department heads without the approval for payment by the respective department heads.

For the purpose of this directive, "Non Controllable" expenditures shall include items such as utilities, telephone, lease payments, contract payments, payroll, etc. or items as identified by the Chief Administrative Officer.

Notwithstanding the above authorizations, the following regulations shall apply:

1. No expenditure or total of such expenditures shall exceed the approved budget amount of each G/L code line without prior authorization of the Chief Administrative Officer or designate.
2. No purchase or commitment of expenditure on behalf of the MD No. 23 shall be made without issuing a purchase order **prior** to such commitment. Purchase orders shall be issued in accordance with the "**Purchasing Procedure**" attached as Schedule "A".
3. Where a required purchase exceeds the authority noted above, approval of such purchase shall be obtained from the C.A.O. or designate prior to the commitment of the purchase. Approval is deemed to be given when the C.A.O. initials and dates the purchase order requiring approval.

NOTE: Approval by the CAO or designate must be obtained **prior** to issuing of P.O.

4. It shall be the responsibility of each individual issuing a purchase order to know the approximate amount (at least within 10%) and not to exceed his/her limit or budget.
5. Where a required expenditure exceeds the approved budget of a specific GL code the individual requesting approval must identify available funds for the required expenditure.

Note: At no time is an expenditure to be coded to another function to which it does not belong.

6. The CAO or designate reserves the right to remove or amend the purchasing authority for any position of the Municipal District of Mackenzie No. 23.

	Date	Resolution Number
Approved	Oct 14/98	98-312
Amended	Feb 20/01	01-099
Amended		

SCHEDULE "A"

PURCHASING PROCEDURE

The following outlines the required procedure to commit the Municipal District of Mackenzie No. 23 to expenditures other than "Non Controllable" expenditures.

1. Finance Department shall issue a block of purchase orders to each of the following departments and record the purchase order numbers as issued:
 - i) Public Works (Roads) Department
 - ii) Development & Emergency Services Department
 - iii) Utilities Department
 - iv) Finance Department
2. Finance department shall maintain a block of purchase orders for the use of the Chief Administrative Officer, ~~Treasurer, and Director of Corporate Services and Municipal Secretary.~~
3. Each department noted in Item 1 above shall maintain a record of all P.O.'s to ensure each number is accounted for and to identify such commitment as invoiced.
4. All expenditures committed by purchase order shall be approved in accordance to the Purchasing Authority Directive dated February 20, 1998 or as amended from time to time.
5. Copies of all Purchase Orders shall be distributed as follows:
 - White Copy – to supplier, if not required by supplier, to garbage
 - Yellow Copy – to Finance Department
 - Pink Copy – to Finance Department
6. The Yellow copy of all Purchase Orders (issued or void) must be forwarded to the Finance department **immediately** after being issued or voided. Once a PO book is filled return to Finance Department with PO listing.
7. The Finance Department shall match incoming invoices with the purchase order identified on such invoice and attach the P.O. yellow copy to the invoice.
8. The Finance Department shall identify and record all invoices that requires but does not identify a P.O. number.
9. Finance Department shall forward copies of invoices not identifying a P.O. number to the Treasurer for- further direction.
10. Finance Department shall check all invoices to ensure billed services and/or materials match purchase order.

11. Finance department shall check all purchase orders to ensure authorization of such purchase is in accordance with the Purchasing Authority Directive.

Schedule "A" cont'd

12. Finance Department shall maintain a file for each department head which shall contain the following:
 - 1) Unsigned Invoices waiting for department head approval;
 - 2) Invoices with no corresponding PO numbers.

No invoice that does not match to a purchase order shall be paid without prior approval of the ~~Treasurer~~ Director of Corporate Services.

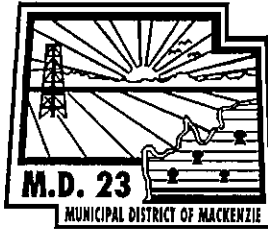
13. Finance department shall forward all invoices and matched PO's to the ~~Treasurer~~ Director of Corporate Services when the aforementioned are not authorized as per the Purchasing Authority Directive.

14. All items mentioned in item 14 shall not be paid without the approval of the ~~Treasurer~~ Director of Corporate Services.

15. Each department head shall review all invoices received on a timely basis (preferably once per week), initial where indicated and forward to the Finance Department.
Note: It is the responsibility of the department heads to ensure proper coding of all PO's and verification that all invoices are properly coded. At no time shall original invoices be allowed to leave the Finance Department.

16. Where a department head is not prepared to approve an invoice, he/she shall return the unapproved invoice to the Finance Department with appropriate direction.
Note: At no time shall the Department Head retain the original invoice.

17. The Finance Department shall process all invoices within a 30-day period unless prior arrangements have been made with the ~~Treasurer~~ Director of Corporate Services for earlier payment.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	October 13, 2004
Presented By:	Paul Driedger Director of Planning, Enforcement & Emergency Services
Title:	Ambulance Services Task Force
Agenda Item No:	10(a)

BACKGROUND / PROPOSAL:

The transition of Ambulance Services from Municipal to Health Authority is currently going very well. The Task Force met on August 9th, 2004 to review the current ambulance service and prepare a report to the Health Authority to assist with the transition. One of the items for review was the capital assets for ambulance services being provided by the Municipal District of Mackenzie.

Members of the Task Force met with Marvin Rubinstein and Darryl Culley, consultants with IBI Group in Ontario, on September 30, 2004 to discuss some concerns and issues that they have regarding the transition. A few deadlines have been set. An initial estimate of the budget for 2005 was to be finished and handed in by September 30, 2004 and the final estimate for the 2005 budget to be finished by October 25, 2004. The issue of capital assets was discussed during this meeting again.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Municipal Capital assets

Fort Vermilion

- Ambulance facility on municipal property to house ambulances and staff for private operator.
 - \$1000 monthly lease fee.

La Crete

- Ambulance facility on municipal property to house ambulances and ambulance office for not-for-profit society.
- Two ambulances.
 - No fee being charged.

Zama

- Firehall bay for housing ambulance for private operator.
 - No fee being charged.

Options

Option 1

Fort Vermilion

Continue leasing the facility to the private operator on a monthly fee.

La Crete

The Task Force is recommending that the capital assets being utilized by the La Crete Ambulance Society be transferred from the Municipal District of Mackenzie to the La Crete Ambulance Society. This would include the property which we have recently subdivided, the building housing the ambulances and both ambulances being used by La Crete Ambulance Society.

This would be similar to Council's approval to transfer the "handi-bus" to Mackenzie Management Housing Board as they were the main user of the vehicle.

Zama

Continue providing the firehall bay until such time as the Health Authority provides a facility for housing the ambulance (no later than September, 2005). We should consider charging a monthly fee for the space.

Would only make sense that a facility be constructed at the Health Centre for housing the ambulance.

Option 2

Fort Vermilion

Sell the facility to the emergency medical service provider or health authority effective April 01, 2005.

La Crete

Sell the property, facility and ambulances to the emergency medical services provider effective April 01, 2005.

Zama

Request the emergency medical services provider find an alternate facility for housing their ambulance effective April 01, 2005.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

MOTION

Option 1

Fort Vermilion

Continue leasing the facility to the private operator on a monthly fee.

La Crete

The Task Force is recommending that the capital assets being utilized by the La Crete Ambulance Society be transferred from the Municipal District of Mackenzie to the La Crete Ambulance Society being the property, facility and ambulances.

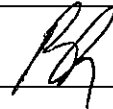
Zama

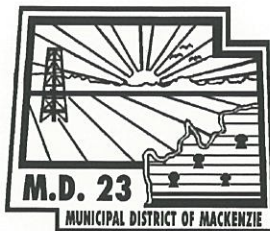
Continue providing the firehall bay until such time as the Health Authority provides a facility for housing the ambulance (no later than September, 2005). We should consider charging a monthly fee for the space.

Author: G. Peters

Reviewed:

C.A.O.:





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	October 13, 2004
Presented By:	Paul Driedger Director of Planning, Enforcement & Emergency Services
Title:	A.A.O.A 2004 Fall General Meeting
Agenda Item No:	10 d)

BACKGROUND / PROPOSAL:

On October 29-30, 2004 the A.A.O.A. (Alberta Ambulance Operators Association) 2004 Fall General Meeting will be held at the Capri Centre in Red Deer, Alberta. The transition of Ambulance Services from Municipal to Health Authority is one of the topics of discussion on the agenda. The meeting would help in informing the Ambulance Services Task Force on where the rest of the province is at with their transition process and how they feel it is going to affect their community.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

N/A

COSTS / SOURCE OF FUNDING:

Council Expenses.

RECOMMENDED ACTION:

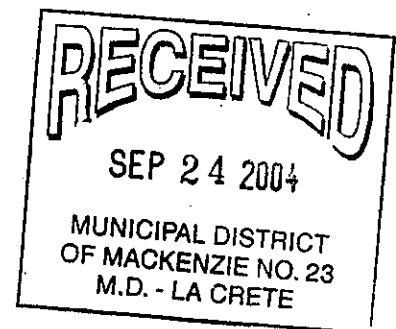
That the Ambulance Task Force members be authorized to attend the A.A.O.A 2004 Fall General Meeting on October 29-30, 2004 at the Capri Centre in Red Deer, Alberta.

Author: G. Peters

Reviewed: 

C.A.O.: 

A.A.O.A.
2004
FALL GENERAL
MEETING
October 29 - 30, 2004
Capri Centre
Red Deer, AB.



MAKING RESOLUTIONS AT AN A.A.O.A. GENERAL MEETING

The A.A.O.A. Bylaws state:

"8.5 A resolutions session shall be included on each general meeting agenda.

Each resolutions session will consist of three parts:

- i) A.A.O.A. Board Resolutions
- ii) Member Resolutions
- iii) New Business Resolutions

All resolutions must be presented to all members in attendance at the general meeting in writing prior to the motion being made on the floor."

Any voting delegate at any general meeting can make a motion during the resolutions session by following the procedure outlined below.

1. You may supply the A.A.O.A. office with one copy of the resolution any time prior to the call for a general meeting. A.A.O.A. staff will ensure that the motion is included in the next general meeting resolutions session and that sufficient copies are available for each voting delegate to have a copy of your resolution.

OR

2. You may supply the A.A.O.A. office with one copy of the resolution at the time of the call of resolutions, within the stated time frames. A.A.O.A. staff will ensure that the motion is included in the next general meeting resolutions session and that sufficient copies are available for each voting delegate to have a copy of your resolution.

OR

3. You may supply the Executive Director with the motion up to one and one half hours prior to the General Meeting being called to order and the Executive Director will ensure that the motion is typed and enough copies of the resolution are available for each voting delegate to have a copy of your resolution. The cost of photocopying will be billed to your company.

OR

4. You may submit your resolution to the membership **in written format, and supply a copy for each voting delegate present prior to presenting the motion, during the resolutions session.** The cost of photocopying will be borne by you/your company in this instance.

There will NOT be a call for motions from ANY special interest group. However, any voting delegate may make a motion by following the procedure to ensure that each voting delegate present at the meeting has a copy of the written motion being made, PRIOR to the motion coming to the floor of the General Meeting during the Resolutions Session.

A.A.O.A. FALL GENERAL MEETING 2004

OCTOBER 29 – 30, 2004

CAPRI CENTER

RED DEER, AB.

FOR RESERVATIONS AT THE Capri Hotel in Red Deer

PLEASE CALL 1-800-662-7197

Rate is \$109.00 per night

FALL GENERAL MEETING 2004 AGENDA

THURSDAY - OCTOBER 28, 2004

1300 – 1700: A.A.O.A. Board of Directors Meeting

1500 – 1700: Fall General Meeting Registration

FRIDAY - OCTOBER 29, 2004

0800 – 0900: Fall General Meeting Registration

0900 – 1200: Changing to Regional Health Governance – The Saskatchewan Experience

GUEST SPEAKERS: Ken Luciak and Ron Dufresne

1300 – 1600: EHS Update – Pearl Morrison and Marty Scott

SATURDAY – OCTOBER 30, 2004

0900 – 1000: Regional Updates

1000 – 1100: ALS Directors Meeting

BLS Directors Meeting

1100 – 1200: ACP Update

1330 – 1630: A.A.O.A. General Meeting

A.A.O.A. FALL GENERAL MEETING 2004

OCTOBER 29-30, 2004

CAPRI CENTER

RED DEER, AB.

REGISTRATION FORM

VOTING DELEGATE: _____

NON VOTING DELEGATES:

COMPANY: _____

MAILING ADDRESS: _____

CITY/TOWN: _____ **POSTAL CODE:** _____

FEES:

A.A.O.A. MEMBERS, AFFILIATE MEMBERS, ASSOCIATE MEMBERS

VOTING MEMBERS

BEFORE October 20, 2004 _____ @ \$100.00 each _____

AFTER October 20, 2004 _____ @ \$125.00 each _____

NON VOTING MEMBERS

BEFORE October 20, 2004 _____ @ \$ 75.00 each _____

AFTER October 20, 2004 _____ @ \$100.00 each _____

NON A.A.O.A. MEMBERS

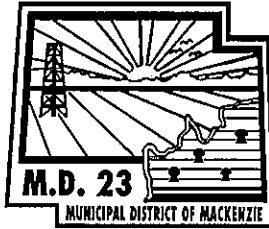
BEFORE October 20, 2004 _____ @ \$200.00 each _____

AFTER October 20, 2004 _____ @ \$225.00 each _____

TOTAL: _____

PLEASE BILL ME: YES NO

PRINT REGISTRATION AND FAX BACK TO 987-2181



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	October 13, 2004
Presented By:	Paul Driedger Director of Planning, Emergency and Enforcement Services
Title:	AAMD&C Convention Meeting with RCMP 'K' Division
Agenda Item No:	10e)

BACKGROUND / PROPOSAL:

The 2004 AAMD&C Convention is being held from November 15-18, 2004 at the Delta Edmonton South in Edmonton. RCMP 'K' Division is offering a meeting with Municipal Council's to discuss any concerns they may have regarding policing in the municipality.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The RCMP Commanding Officer has scheduled November 16th and 17th to meet with Municipal Council's to discuss their concerns, see attached letter.

The RCMP have requested a letter identifying issues of concern and discussion items from the Council to be forwarded to S/Sgt. Joe Mitchell by October 15, 2004. These meeting are also going to be planned on a first come first serve basis. Since the Council meeting is only on October 13th I have already requested the RCMP to schedule a time slot for MD of Mackenzie. Administration feels it would be beneficial for the Policing Task Force to meet with RCMP 'K' Division to discuss Council's direction on policing and to continue negotiations for a higher level of service within our municipality.

COSTS / SOURCE OF FUNDING:

Council Expenses.

RECOMMENDED ACTION:

MOTION

(issues Council would like to discuss with the RCMP)

MOTION

That the Policing Task Force members be authorized to meet with RCMP 'K' Division during the AAMD&C Convention from November 15-18, 2004 in Edmonton, Alberta.

Author: G. Peters

Reviewed:

C.A.O.:

A handwritten signature in black ink, appearing to be the initials 'BH', is written over the 'C.A.O.:' label.



Royal
Canadian
Mounted
Police

Gendarmerie
royale
du
Canada

MEMORANDUM NOTE DE SERVICE

To
A Detachment Commanders "K" Division

From
De S/Sgt Joe Mitchell
Executive NCO
Client Services, "K" Division

Security Classification - Classification de sécurité

Unclassified

Our File - Notre référence

Your File - Votre référence

Date

Diary Date - Date d'agenda

2004-09-10

Subject
Objet **Annual AUMA Convention - Shaw Conference Centre, Edmonton, AB Nov. 17 - 20, 2004**
AAMD&C Convention - Delta Hotel, Edmonton, AB Nov. 15-18, 2004

It is that time of year to start planning for the AUMA and AAMD&C Annual Conventions. For those of you who provide Municipal contract policing services, please canvas your Mayors and Councillors and Municipal Administrators for issues of concern and interest in meeting with the Commanding Officer and his management team during the AUMA Convention. Thursday, November 18, and Friday November 19, 2004 will be set aside to accommodate these sessions, and an exact schedule will be disseminated once it has been finalized.

With respect to the AAMD&C, please canvas your respective Reeve and Councillors and County Administrators to determine interest in meeting with the Commanding Officer and his management team. Tuesday, November 16 and Wednesday November 17, 2004 has been set aside to accommodate these sessions, and an exact schedule will be disseminated once it has been finalized.

What we require from you:

AUMA Convention

-clearly identified issues of concern and discussion items provided to S/Sgt Joe Mitchell by **October 15, 2004**. Meetings will be planned on a first come first served basis, given the demand and popularity of past convention meetings.

AAMD&C Convention

-clearly identified issues of concern and discussion items provided to S/Sgt Joe Mitchell by **October 15, 2004**. These meetings will be planned on a first come first served basis as well.

Thank you in advance for your excellent assistance in the past in planning these important meetings, and your continued support with this year's meetings.



Royal Canadian Mounted Police / Gendarmerie royale du Canada

MEMORANDUM NOTE DE SERVICE

To: Detachment Commanders "K" Division
From: S/Sgt Joe Mitchell, Executive NCO, Client Services, "K" Division

Security Classification - Classification de sécurité: Unclassified
Our File - Notre référence
Your File - Votre référence
Date: 2004-09-10, Diary Date - Date d'agenda

Subject: Annual AUMA Convention - Shaw Conference Centre, Edmonton, AB Nov. 17 - 20, 2004
Objet: AAMD&C Convention - Delta Hotel, Edmonton, AB Nov. 15-18, 2004

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What we require from you:

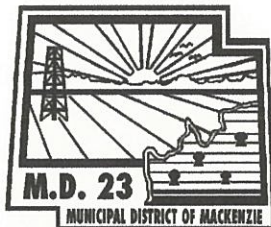
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M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	October 13, 2004
Presented By:	Eva Schmidt, Chairperson La Crete MD Building Task Force
Title:	La Crete MD Building Project
Agenda Item No:	10A

BACKGROUND / PROPOSAL:

Over the past year, the La Crete MD Building Task Force has been meeting to determine what the office needs are in La Crete and how the MD can best meet those needs.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

We found that La Crete office is very cramped; all available office space is being used. The former Council Chambers has already been renovated to include two offices and a filing area. Three people are working in the coffee room. Traveling staff and summer staff are at times limited to working out of the equipment room and the Enforcement position has been moved to the shop.

Recently, Council approved three new positions; one Enhanced Policing, one Safety Codes Officer and an additional Administrative Support. This will overcrowd the office to the maximum. The Administrative Support is already working in the coffee room but the Safety Codes Officer position will put an added strain to the space.

The Task Force reviewed various options such as constructing an addition to the existing building, leasing property, and building a new building. We decided that building a new building was the best solution since leasing property is too expensive and additions to buildings usually cause added expenses and other problems.

This left us with a dilemma regarding what to do about the existing building. We had the building, including the parking lot, appraised. Our agreement with NAIT gives them life interest in the building with no mention about either party opting out of the

Author:

Reviewed:

C.A.O.:

agreement; therefore we realize that the building will probably not sell for what it is worth. We offered to either sell or lease the building to NAIT but were informed by NAIT that since they are in a transitional period following their merger with Fairview College, they are not in a position to determine their needs for additional facilities at this time.

The La Crete Chamber of Commerce expressed interest in either taking over the MD portion of the building for non-profit organizations or purchasing the building for a nominal fee.

The Task Force is convinced that the La Crete office needs more space and therefore **recommends that Council include the La Crete MD office building as a priority during the 2005 budget process.**

The Task Force also **recommends that the sale of the Mustus Lake Centre be put to proposals with the Northern Institute of Technology (NAIT) given first right of refusal.**

COSTS / SOURCE OF FUNDING:

2005 budget.



RECOMMENDED ACTION:

Motion 1

That the La Crete MD office building be included as a priority during the 2005 budget process, as recommended by the La Crete MD Building Task Force.

Motion 2

That the sale of the Mustus Lake Centre be put to proposals with the Northern Institute of Technology (NAIT) given first right of refusal, as recommended by the La Crete MD Building Task Force.

Author:		Reviewed:		C.A.O.:	
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M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Meeting
Meeting Date:	October 13, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Subdivision Statistics Report January to September Comparisons (2002-2004)
Agenda Item No:	109)

BACKGROUND / PROPOSAL:

There has been an 87% increase in subdivisions from the same time in 2003. Following is the subdivision statistical comparisons from 2002-2004.

- 2002 – 32 applications for 56 lots encompassing 408 acres
- 2003 – 31 applications for 149 lots encompassing 260.47 acres
- 2004 – 58 applications for 196 lots encompassing 1006.95 acres

The total acres subdivided 2002-2004 are 1,675.42 acres, which converts to 10.47 quarters of land. Of this 1,527.78 acres or 9.54 quarter sections was subdivided from agriculture land.

(see attached breakdown)

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Subdivisions have almost doubled since last year. We have had a successful first year of doing the complete subdivision process in house and continue to work on streamlining the process. The public appreciates doing business locally. When they call we can look up their files and tell them exactly what stage their subdivision is at and what the next step is.

Taking on the subdivision authority has not been without some learning pains. Our biggest obstacle this year was that we underestimated the amount of subdivision applications, which was obviously based on the 2003 statistics. The staff has done an excellent job with the increase in workload from the subdivision and development activity but by only adding 1.5 staff members to the planning department when we assumed the subdivision authority has created some subdivision process delays we would have preferred not to have.

Review:	Dept.	C.A.O.
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For next year we are planning to provide a step-by-step pamphlet on subdivision procedure.

COSTS / SOURCE OF FUNDING:

Not applicable

RECOMMENDED ACTION (by originator):

That the Subdivision Statistics Report be received as Information.

Review:	Dept.	C.A.O. 
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**Municipal District of Mackenzie No. 23
Subdivision Application Summary
January to September 1, 2004**

Subdivision	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	7	0	0	0	1	0	0	0	8
Rural	6	9		7	8	0	0	2	9	0	41
Rural Multi	0	0	0	7	0	0	0	1	1	0	9
Total	6	9	7	14	8	0	1	3	10	0	58

Wards	Rural in Acres	Multi Rural in Acres	Urban in Acres
Ward 1	55.98	0	0
Ward 2	221.66	0	0
Ward 3	0	0	67.1
Ward 4	63.6	272.7	0
Ward 5	72.7	0	0
Ward 6	0	0	0
Ward 7		0	5.5
Ward 8	42.66	0	0
Ward 9	140.8	64.25	0
Ward 10	0	0	0
TOTAL	597.4	336.95	72.6

Total amount of area subdivided January to September 1, 2004 – 1006.95 acres

**Municipal District of Mackenzie No. 23
Subdivision Application Summary
January to September 1, 2002**

Subdivision	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	7	0	0	0	1	0	0	0	7
Rural	3	5	0	5	3	0	0	2	5	0	23
Rural Multi	0	0	0	2	0	0	0	0	0	0	2
Total	3	5	7	7	3	0	0	2	5	0	32

Wards	Rural in Acres	Multi Rural in Acres	Urban in Acres
Ward 1	19.07	0	0
Ward 2	50.33	0	0
Ward 3	0	0	25.45
Ward 4	31.44	170.5	0
Ward 5	31.03	0	0
Ward 6	0	0	0
Ward 7	0	0	0
Ward 8	24.9	0	0
Ward 9	56.08	0	0
Ward 10	0	0	0
TOTAL	212.85	170.5	25.45

Total amount of area subdivided January till September 1, 2002 – 408.80 acres

**Municipal District of Mackenzie No. 23
Subdivision Application Summary
January to September 1, 2003**

Subdivision	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	4	1	0	0	1	0	0	0	6
Rural	3	7		4	4	1	0	2	4	0	25
Rural Multi	0	0	0	0	0	0	0	0	0	0	0
Total	3	7	4	5	4	1	1	2	4	0	31

Wards	Rural in Acres	Multi Rural in Acres	Urban in Acres
Ward 1	25	0	0
Ward 2	50.33	0	0
Ward 3	0	0	37.65
Ward 4	32.02	0	11.94
Ward 5	39.03	0	0
Ward 6	10.34	0	0
Ward 7	0	0	BA
Ward 8	20.03	0	0
Ward 9	34.13	0	0
Ward 10	0	0	0
TOTAL	210.88	0	49.59

Total amount of area subdivided January to September 1, 2003 – 260.47 acres

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	October 13, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Development Permit Statistics Report January – September Comparisons (2002 – 2004) Residential Building Activity Report January – September Comparison (2003 – 2004)
Agenda Item No:	106

BACKGROUND / PROPOSAL:

By September our development construction value was at 39.5 million dollars which is an 80% increase from the same time in 2003.

Within that development activity there has been a 40% increase in residential building activity with a 12% increase in residential building value in comparison to the same time in 2003.

With the increase in development and subdivision activity the planning department has been busy streamlining our processes to provide an efficient service to the ratepayers.

Attached is a breakdown of the development statistics.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Development Permit statistic comparisons.

- 2002 Development Permits 269 permits (construction value \$29,031,101.00)
- 2003 Development Permits 236 permits (construction value \$21,902,495.00)
- 2004 Development Permits 276 permits (construction value \$39,496,403.68)

Residential Building Activity comparisons.

- 2003 Building Activity 100 permits (value \$10,809,100.00)
- 2004 Building Activity 141 permits (value \$12,090,162.68)

COSTS / SOURCE OF FUNDING:

Review:	Dept.	C.A.O.
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Not applicable

RECOMMENDED ACTION (by originator):

Receive as Information.

Review:	Dept.	C.A.O.	
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**Municipal District of Mackenzie No. 23
Year to Date Development Summary
January 1, 2004 to September 30, 2004**

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Industrial	5	0	6	0	0	0	1	0	4	26	42
Commercial	0	1	19	6	1	0	5	2	2	6	42
Residential	14	8	80	24	11	3	7	8	24	4	183
Other	2		0	1				1	2	3	9
Total	21	9	105	31	12	3	13	11	32	39	276

Development	Permits	Construction Cost
Industrial	42	\$17,245,149.00
Commercial	42	\$2,498,442.00
Residential	183	\$12,583,612.68
Other	9	\$7,169,200.00
TOTALS	276	\$39,496,403.68

Wards	Construction Cost
Ward 1	\$5,877,700.00
Ward 2	\$211,400.00
Ward 3	\$13,272,292.00
Ward 4	\$3,658,300.00
Ward 5	\$908,000.00
Ward 6	\$210,000.00
Ward 7	\$544,832.00
Ward 8	\$527,000.00
Ward 9	\$3,011,230.68
Ward 10	\$11,275,649.00
TOTAL	\$39,496,403.68

**Municipal District of Mackenzie No. 23
Year to Date Development Summary
January 1, 2002 to September 30, 2002**

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Commercial	1	1	12	5	2	0	2	1	10	2	36
Industrial	0	0	3	1	0	0	2	0	2	14	22
Other	8	2	3	2	1	2	2	1	1	1	23
Residential	11	12	69	33	12	3	15	9	23	1	188
Total	20	15	87	41	15	5	21	11	36	18	269

Development	Permits	Construction Cost
Commercial	36	\$2,069,750.00
Industrial	22	\$14,124,530.00
Other	23	\$1,649,000.00
Residential	188	\$11,187,821.00
TOTALS	269	\$29,031,101.00

Wards	Construction Cost
Ward 1	\$1,481,000.00
Ward 2	\$1,085,000.00
Ward 3	\$5,566,121.00
Ward 4	\$3,319,050.00
Ward 5	\$810,500.00
Ward 6	\$294,000.00
Ward 7	\$1,924,700.00
Ward 8	\$248,000.00
Ward 9	\$2,952,000.00
Ward 10	\$11,350,730.00
TOTAL	\$29,031,101.00

**Municipal District of Mackenzie No. 23
Residential Building Activity Report
January – September, 2004**

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Multi-Family Dwelling	0	0	1	0	0	0	0	0	0	0	1
Single Family Dwelling	5	1	37	11	4	2	1	3	8	0	72
Mobile homes	7	2	29	9	4	1	2	3	8	3	68
Total	12	3	67	20	8	3	3	6	16	3	141

Wards	Permits	Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	1	\$40,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7		
Ward 8		
Ward 9		
Ward 10		
TOTAL	1	\$40,000.00

Wards	Permits	Single Family Dwelling Construction Cost
Ward 1	5	\$390,000.00
Ward 2	1	\$140,000.00
Ward 3	37	\$4,560,500.00
Ward 4	11	\$1,531,300.00
Ward 5	4	\$600,000.00
Ward 6	2	\$190,000.00
Ward 7	1	\$160,000.00
Ward 8	3	\$410,000.00
Ward 9	8	\$1,155,730.68
Ward 10	0	\$0.00
TOTAL	72	\$9,137,530.68

Wards	Permits	Mobile Home Construction Cost
Ward 1	7	\$301,500.00
Ward 2	2	\$64,000.00
Ward 3	29	\$1,295,300.00
Ward 4	9	\$308,000.00
Ward 5	4	\$85,000.00
Ward 6	1	\$20,000.00
Ward 7	2	\$76,832.00
Ward 8	3	\$240,000.00
Ward 9	8	\$407,500.00
Ward 10	3	\$154,500.00
TOTAL	68	\$2,952,632.00

Wards	Permits	TOTAL Residential Building Activity
Ward 1	12	\$691,500.00
Ward 2	3	\$204,000.00
Ward 3	67	\$5,855,800.00
Ward 4	20	\$1,839,300.00
Ward 5	8	\$685,000.00
Ward 6	3	\$210,000.00
Ward 7	3	\$236,832.00
Ward 8	6	\$650,000.00
Ward 9	16	\$1,563,230.68
Ward 10	3	\$154,500.00
TOTAL	141	\$12,090,162.68

**Municipal District of Mackenzie No. 23
Residential Building Activity Report
January – September, 2003**

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Multi-Family Dwelling			1								1
Single Family Dwelling	0	2	38	5	3	1	0	2	2	0	53
Mobile homes	6	3	15	4	1	1	9	3	2	2	46
Total	6	5	54	9	4	2	9	5	4	2	100

Wards	Permits	Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	1	\$50,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7		
Ward 8		
Ward 9		
Ward 10		
TOTAL	1	\$50,000.00

Wards	Permits	Single Family Dwelling Construction Cost
Ward 1		\$0.00
Ward 2	2	\$1,155,000.00
Ward 3	38	\$4,954,000.00
Ward 4	5	\$600,000.00
Ward 5	3	\$265,000.00
Ward 6	1	\$80,000.00
Ward 7	0	\$0.00
Ward 8	2	\$300,000.00
Ward 9	2	\$202,500.00
Ward 10	0	\$0.00
TOTAL	53	\$7,556,500.00

Wards	Permits	Mobile Home Construction Cost
Ward 1	6	\$300,000.00
Ward 2	3	\$170,500.00
Ward 3	15	\$579,600.00
Ward 4	4	\$119,000.00
Ward 5	1	\$20,000.00
Ward 6	1	\$82,000.00
Ward 7	9	\$1,796,000.00
Ward 8	3	\$87,500.00
Ward 9	2	\$13,000.00
Ward 10	2	\$35,000.00
TOTAL	46	\$3,202,600.00

Wards	Permits	TOTAL Residential Building Activity
Ward 1	6	\$300,000.00
Ward 2	5	\$1,325,500.00
Ward 3	54	\$5,583,600.00
Ward 4	9	\$719,000.00
Ward 5	4	\$285,000.00
Ward 6	2	\$162,000.00
Ward 7	9	\$1,796,000.00
Ward 8	5	\$387,500.00
Ward 9	3	\$215,500.00
Ward 10	2	\$35,000.00
TOTAL	100	\$10,809,100.00



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	October 13, 2004
Presented By:	Paul Driedger Director of Planning, Enforcement & Emergency Services
Title:	Brownfield Remediation
Agenda Item No:	10(h)

BACKGROUND / PROPOSAL:

A letter was received on September 21, 2004 from the Town of Vegreville regarding brownfield remediation. An Advisory Committee has been established to report to the Minister of Environment and make recommendations concerning the Environmental Protection and Enhancement Act. The letter contained a questionnaire regarding contaminated sites in our MD.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

This could assist in dealing with contamination sites in our Municipality.

Option 1: That Municipal District of Mackenzie be included as a representative on a Alberta-based organization supporting "Brownfield Development" efforts in our communities.

Option 2: Receive as information.

COSTS / SOURCE OF FUNDING:

N/A

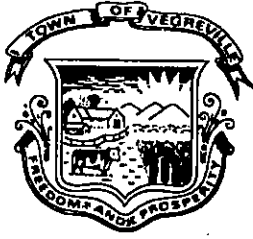
RECOMMENDED ACTION:

Option 1: That Municipal District of Mackenzie be included as a representative on a Alberta-based organization supporting "Brownfield Development" efforts in our communities.

Author: G. Peters

Reviewed:

C.A.O.:



Town of Vegreville

"A FRIENDLY PLACE TO LIVE"

4829 - 50 STREET
POSTAL DRAWER 640
VEGREVILLE, ALBERTA
T9C 1R7

TELEPHONE (780) 632-2606
FAX (780) 632-3088
WEB SITE <http://www.vegreville.com>
E-MAIL vegtown@vegreville.com

September 3, 2004

Dear Municipal Leaders,

We are writing to inquire about your level of interest in **brownfield remediation**.

National and provincial efforts have been directed toward brownfield re-development including the current Stakeholder Advisory Committee that will be reporting to the Minister of Environment in the near future. This committee will make recommendations concerning the *Environmental Protection and Enhancement Act* and possible changes to that act.

Our purpose in contacting you is to add a degree of urgency to these efforts. In our case, we have contaminated fueling station sites that are not available to the market due to perceived liability issues faced by the large oil companies that own these lands. We want to make these lands available as soon as possible so that the commercial opportunities they represent can be realized.

If you could provide brief answers to the following questions, it will help us to determine the level of interest in our municipalities and what our possible next steps might be:

1. Do you have any contaminated sites that are not being developed due to liability concerns? If so, how many and what type.
2. Would your council be willing to take action aimed at making these sites available to the market in the near future?
3. Would you be interested in being part of an Alberta-based organization whose purpose would be to support brownfield development efforts in our particular communities?
4. Who will serve as a point person for this effort?

We hope to develop a network of municipalities whose collective impact can provide a degree of motivation not possible when we each act independently.

Thank you for your interest in this effort.

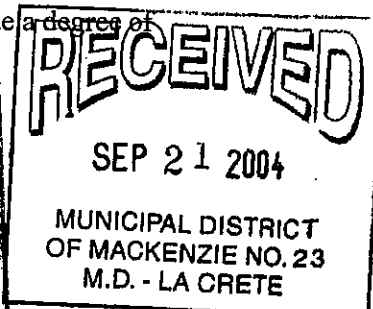
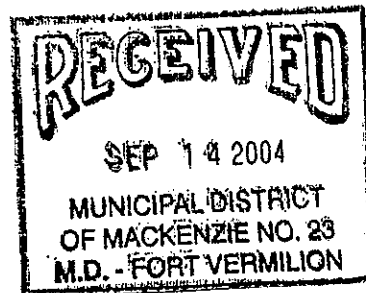
Sincerely,

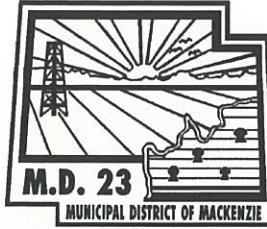
Mayor and Council

Response Options:

Mail: see address above
Phone: 780.632.2606
E-mail vegtown@vegreville.com
Online: www.vegreville.com

(ask for Marilyn)
("Brownfield Response" in Subject)
(click on "Brownfield Response")





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	Wednesday October 13, 2004
Presented By:	Bill Landiuk, Director of Corporate Services
Title:	Phase II Environmental Assessment – Old Fort Shop
Agenda Item No:	11a)

BACKGROUND / PROPOSAL:

Council has accepted a bid for the old Fort Vermilion shop and administration office. The bidders mortgaging firm is requesting that the MD perform a full Phase II Environmental Assessment before they will release funds to the bidder for the purchase. The cost for such an assessment is estimated to be \$18,000 plus taxes.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

This site has potential to be contaminated by both chlorides and hydrocarbons due to past use as a public works yard and an agricultural equipment dealership and service center. The municipality would be meeting diligence requirements if a Phase II Environmental Assessment were completed for the site before sale.

COSTS / SOURCE OF FUNDING:

A full Phase II Environmental Assessment will cost \$18,000 and could be funded from the 2004 operating budget.

RECOMMENDED ACTION:

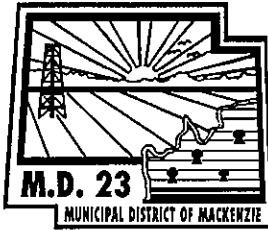
That a Phase II Environmental Assessment be approved for the old Fort Vermilion Shop and Public Works Yard at a cost not to exceed \$18,000 with funding from the 2004 operating budget.

Author: S.Rozee

Corporate Services

Reviewed: B. Landiuk

C.A.O.:



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	October 13, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Medical Clinic – Town of High Level
Agenda Item No:	11b)

BACKGROUND / PROPOSAL:

Over the past year this region has lost three physicians which has severely impacted the remaining physician's ability to provide outlying community clinics. The reduction in service has meant that residents from across the region must now travel to High Level or Fort Vermilion for services. The current clinic in High Level will not physically accommodate more than the current physicians. The standard level of physicians is 1:1000/1200 residents. (This is an old standard) The region is facing a critical shortage of medical manpower and studies have proven that a community-owned clinic is a strong incentive to attracting more physicians. Council has appointed a task Force to address the need for a community-owned clinic.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Task Force called a meeting for September 9 with both Towns in attendance. A general discussion was held on the purpose of this task force. (ie. Is it a building task Force or for recruitment and retention) Which organizations should be invited to the table and terms of reference. It was decided the CAO's would draft up Terms of Reference and bring them back to the Task Force for discussion. (See draft minutes) The CAO's were sending the draft T of R back and forth but couldn't come to any agreement, so a second Task Force meeting was called for October 5 to finalize the Terms of Reference and have the physicians in attendance so all parties were hearing the same information.

On September 27, Council received a letter from the Town of High Level advising that they would only participate if the following conditions are met:

- That the Task Force consist of elected officials only


- That representation be by equal members of elected officials from each participating council
- That the doctor's fee schedule be obtained including the amount for overhead expenses
- Obtain a commitment from the doctors to justify the expenditure of public funds
- Obtain the financial statements from Halamire Holdings and the doctor's Professional Corporations to justify the financial request
- Include the Northern Lights Health Region in the Task Force
- Architectural controls be imposed to match a new publicly owned Health Centre exterior
- That Northern Lights Health Region be responsible for scheduling the doctors
- Each doctor be recognized as independent entities
- Any future expansion of a medical clinic becomes part of the property if the Northwest Health Centre ceases to become a health facility.

On October 1, 2004 we received a letter from the Town of Rainbow Lake advising they were unwilling to participate on this committee.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That a letter be written to the Town of High Level advising Council is unable/unwilling to accept the criteria as requested by the Town in their letter of September 23, 2004.

Author:	Reviewed:	C.A.O.:	
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**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
HIGH LEVEL MEDICAL CLINIC TASK FORCE**

Thursday, September 9, 2004

**Northern Lights Health Region Board Room
High Level, Alberta**

Minutes

<u>PRESENT:</u>	Bill Landiuk	MD of Mackenzie #23
	Bill Neufeld	MD of Mackenzie #23
	Dianne Hunter	Town of High Level
	Barb Spurgeon	MD of Mackenzie #23
	Pat Kulscar	MD of Mackenzie #23
	Betty Bateman	MD of Mackenzie #23
	Grant Dixon	Town of Rainbow Lake
	Boyd Langford	Town of Rainbow Lake
	John W. Driedger	MD of Mackenzie #23
	Ellis Forest	Town of High Level
	Susan Callihoo	Town of High Level
	Clark McAskile	Town of High Level
	Mike Mihaly	Town of High Level
	Harvey Prockiw	MD of Mackenzie #23
	Pat Moormann	MD of Mackenzie #23

1. CALL TO ORDER:

Bill Neufeld called the meeting to order at 1:10 p.m.

2. NEW BUSINESS:

Bill Neufeld introduced the Task Force members for the Municipal District of Mackenzie.

It was stated the Municipal District of Mackenzie is concerned regarding the issue of the medical clinic and wishes to discuss a resolution. It was further stated that all municipalities have had discussions with the doctors, who do not want the overhead of a building. The Municipal District of Mackenzie wishes to learn positions of the other municipalities in this region regarding this issue.

Municipal District of Mackenzie councilors noted that the medical clinic issues should be resolved quickly. There are no doctors coming to La Crete for clinics anymore and this could cause grave consequences in the event of an emergency

such as the school bus collision of the previous day. The Municipal District sees this issue as a regional concern.

After a concern was raised regarding membership on the Task Force, it was stated that Dr. Walsh or Dr. Breugeum would represent the doctors and the RHA would also be invited. Ron Arneson has already stated an interest in the Task Force.

It was stated that research has been done with communities who own medical clinics. Thus far responses have been very positive. Doctors are staying in the community longer. Since this region is short of physicians, this issue should be seriously considered.

The Municipal District of Mackenzie felt that with a lease agreement the costs of a medical clinic would be recouped.

It was noted that Municipal District of Mackenzie ratepayers are informing their councilors this issue should be quickly resolved.

Ron Henriette from the Tribal Council will be invited to be part of the Task Force.

It was decided the four CAO's will meet and draft a Terms of Reference.

The Municipal District of Mackenzie stated it is a preconceived notion this Task Force is a building committee. The doctors are adamant the medical clinic building must be beside the hospital. This committee is not a recruitment and retention committee.

Representatives from the Town of Rainbow Lake stated their council will not support building a clinic because this would use municipal funds. Rainbow Lake does want representation on the Task Force. It was noted the nursing level at the nursing station is at a reasonable level at this time. It was further stated that when a doctor does hold a clinic in Rainbow Lake, there is a long line of people wanting to see the doctor. Rainbow Lake representatives stated it is not a municipal issue to provide a clinic for the doctors.

The Rainbow Lake representatives stated they need to inform their council if this committee's mandate is preconceived to build. Municipal dollars should not be spent in this way.

Representatives from the Town of High Level stated the medical clinic building should not be an election issue and a decision should not be made for the next council.

The Town owns the old hospital and the grounds. The clinic cannot be used for anything other than a medical clinic which makes it impossible for the Town to make good use of this building.

It was stated that health care is a provincial responsibility and the province guarantees universal health care. The Town of High Level is not willing to duplicate provincial services/responsibilities with municipal dollars. Before the Town would contribute municipal dollars to this project, a plebiscite would be held.

It was further stated the Town requires a copy of the doctor's fee schedule, some form of commitment to this region, financial statements from Halamire Holdings and RHA involvement.

It was further stated this issue should be approached to see all sides with a broad point of view before deciding what should be done.

It was noted that a quick decision should not be made or we may repeat the mistakes of the past. Further a new building must be architecturally suitable with a guarantee for expansion.

Town representatives stated the timing is wrong for this task force. The Town is not prepared to make decisions for the next council. It was noted the lease agreement on the current medical clinic with the doctors has never been paid.

It was stated the Town wishes to resolve this issue one way or another however, the Task Force must have representation from the RHA, the doctors and the Tribal Council. Furthermore, the public will need to be convinced building a medical clinic is appropriate.

3. DATE OF NEXT MEETING:

Call of the Chair.

4. ADJOURNMENT

The meeting was adjourned at 2:30 p.m.



TOWN OF
HIGH LEVEL

Town of High Level
9813 - 102nd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

OFFICE OF THE MAYOR

September 23, 2004

Reeve and Council Members
MD of Mackenzie
Box 640
Ft Vermilion, AB
T0H 1N0

Dear Reeve and Council Members:

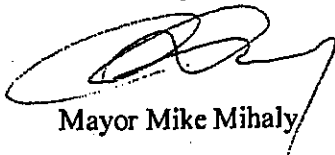
There have been recent statements made by MD Councillors, staff and in the media regarding the Town's involvement in the Medical Clinic Task Force. I would like to take this opportunity to re-affirm that the Town is very interested in participating on any Task Force that wishes to address the issue of the shortage of physicians in High Level and indeed in the region. Council is very aware that this is an acute problem and one that requires input by all parties concerned.

In regards to the medical clinic issue, the Council is very supportive of a Task Force that will look at the various options available to the community. Council does not believe that duplicating the same situation which existed at the old hospital will solve the problem as it has not done so in the past. Council is willing to look at all possible solutions to find the right one for our region. This will require research into what the problems are in both attracting and retaining physicians.

Nevertheless any decision will affect the Town of High Level for the foreseeable future, therefore we expect our Council's input be given the appropriate consideration. Council has passed two motions regarding this issue. Both motions outline some of the parameters that the Council feels are important in order for the Task Force to move forward.

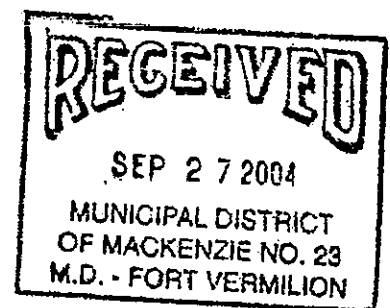
If you have any questions regarding the Town's position, please feel free to give me a call at 841-1281.

Yours truly,



Mayor Mike Mihaly

Encl: Resolutions



8.8 Medical Clinic Task Force

Council discussed the responses by the Municipal District of Mackenzie and the notes from the earlier joint Council Task Force meeting.

Motion #226-04

Moved by Deputy Mayor McAskile

THAT the Town of High Level will only sit on the Medical Clinic Task Force under the terms agreed to at the September 9, 2004 joint council meeting; and

- 1) That the Task Force consist of elected officials only; and
- 2) That representation on the Task Force be by equal numbers of elected officials from each participating council; and
- 3) That the terms of the Town of High Level resolution #195-04 be met prior to the Task force meeting.

In favour: 5 Opposed: 0

CARRIED

Motion #227-04

Moved by Deputy Mayor McAskile

THAT Council add the following guidelines to the Medical Clinic Task Force's recommendations if a decision is made to build a new publicly owned Medical Clinic; that

- 1) Architectural controls be imposed to match the new Health Centre exterior;
- 2) The Northern Lights Health Region be responsible for scheduling the doctors;
- 3) Each doctor working in the clinic be recognized as independent entities;
- 4) Any future expansion for a medical clinic becomes part of the property if the Northwest Health Centre ceases to become a health facility.

In favour: 5 Opposed: 0

CARRIED

**10.3 Physicians Clinic
Task Force**

Motion #196-04 Moved by Deputy Mayor McAskile

THAT Council appoint Councillors Callihoo and Forest, and Mayor Mihaly and Deputy Mayor McAskile to the joint municipal Physicians Clinic Task Force, requesting that the Task Force

- a) obtain the doctor's fee schedule and the amount included for overhead expenses;
- b) obtain a commitment from the doctors to justify the expenditure of public funds;
- c) obtain the financial statements from Halamire Holdings and the Doctor's Professional Corporations to justify this financial request; and
- d) include the Northern Lights Health Region in the Task Force.

In Favour: 4 Opposed: 0

CARRIED



BR.

TOWN OF RAINBOW LAKE BOX 149, RAINBOW LAKE, ALBERTA T0H 2Y0 PHONE (780) 956-3934 FAX (780) 956-3570

September 23, 2004

Municipal District of Mackenzie #23
P.O Box 640
Fort Vermillion, Alberta
T0H 1N0

Attn: Harvey Prockiw

Re: Establishment of Physicians Clinic Task Force

Dear Sir,

Thank you for the opportunity to participate in the aforementioned committee. Council for the Town of Rainbow Lake respectfully declines participation in this task force.

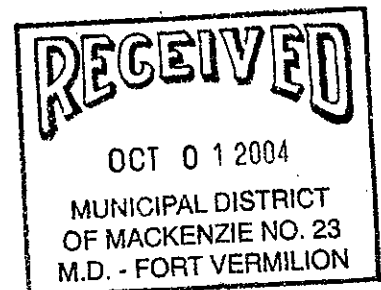
The Town of Rainbow Lake Council is supportive of initiatives to improve Physician retention. However, the terms of reference for this committee appear to be limited to the use of Municipal funds for the purpose of constructing the clinic. Council does not support the use of Municipal funds for this purpose.

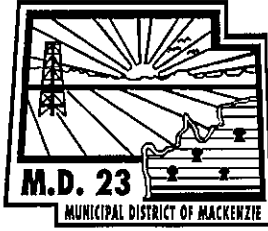
I will be in contact with you in the near future to discuss this further. If you have any questions please do not hesitate to call.

Yours Truly,

Grant Dixon
Chief Administrative Officer
Town of Rainbow Lake

c.c. Council
Dianne Hunter -Town of High Level





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	October 13, 2004
Presented By:	Medical Clinic Task Force
Title:	High Level Medical Clinic
Agenda Item No:	11c)

BACKGROUND / PROPOSAL:

Council appointed a Task Force to look at getting a community-owned medical clinic in High level as a strategy for the recruitment of physicians to this region.


DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

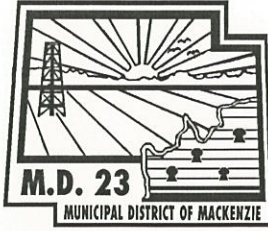
The building of a medical clinic has been discussed by Council numerous times and the consensus has always been to build the clinic. The Task Force is at the stage that formal commitment is needed from Council before proceeding. A letter needs to be sent to Northern Lights Health Region to secure land on which to build and estimates for the building need to be solicited. While the Task Force is committed to seeking out additional funding options, it is necessary for Council to make the commitment to go forward with building the Clinic.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Task Force be authorized to proceed with the construction of a medical clinic in High Level.

Author:	Reviewed:	C.A.O.: 
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M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	October 13, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	CAO Recruitment Task Force
Agenda Item No:	11d)

BACKGROUND / PROPOSAL:

Council established a Recruitment Task Force for the position of CAO.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Task Force has met and short-listed the candidates for interviewing, however the Terms of Reference for this Task Force are vague on which Council should do the interviews – the current Council or the in-coming Council.

COSTS / SOURCE OF FUNDING:

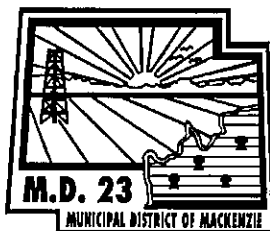
RECOMMENDED ACTION:

That the current/in-coming Council conduct the CAO interviews on October ____, 2004.

Author:

Reviewed:

C.A.O.:



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	October 13, 2004
Presented By:	Bill Landiuk Acting CAO
Title:	Northern Lights Recreation Centre
Agenda Item No:	11e)

BACKGROUND / PROPOSAL:

A letter was received on September 28, 2004 from the kitchen manager at the Northern Lights Recreation centre regarding the exhaust fan and hood above the grill and deep fryer in the kitchen. Upon recently receiving an inspection, the Northern Lights Recreation centre was informed that they did not comply with the fire and safety codes and must be replaced before the cooking appliances can be used.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Northern Lights Recreation centre was not made aware of this problem until September 21, 2004 which does not give them enough time prior to fall/winter programs to apply for grants or budget to cover this extra expense. A request has been made by the fundraising committee that the MD pay for half of the cost of replacing the exhaust hood.

The La Crete Northern Lights Recreation Society is looking at applying for grants in the upcoming year to move the kitchen up stairs so as to relieve the congestion in the lobby during major events.

Option 1: That the MD pay for half of the cost of replacing the exhaust hood.

Option 2: That Council receive this as information.

COSTS / SOURCE OF FUNDING:

\$1,750.00 – half the cost of replacing the exhaust hood

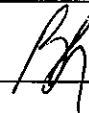
RECOMMENDED ACTION:

Option 1: That the MD pay for half of the cost of replacing the exhaust hood.

Author: G. Peters

Reviewed:

C.A.O.:

A handwritten signature in black ink, appearing to be the initials 'BH', is written over the 'C.A.O.' label.

September, 27/04

Dear Mr. Paul Driedger.

I am writing this letter on behalf of La Crete Minor Hockey Fundraising committee. The fundraising committee operates the kitchen at the Northern Lights Recreation centre and all proceeds are invested back into the children's minor hockey and figure skating clubs furthering the health, wellness and sportsmanship of our youth.

We were notified on Sept. 21/04 that the exhaust fan and hood above the grill and deep fryer did not comply with the fire and safety code and must be replaced before the cooking appliance can be used. Cooking is a very valuable and important service to all the users of the northern lights recreation centre, and a vital part of the non-profit organization.

. As we were not made aware of this situation until Sept .21/04, this does not give us enough time to apply for grants or budget for this extra expense to update this. The fundraising committee is asking if the M.D. #23 would consider sharing half the cost of replacing the exhaust hood which is estimated to be approximately \$3,500.00. It is very important that the hood be replaced immediately as the facility is going into the period of peak use, resulting in the most benefit to the children in this community.

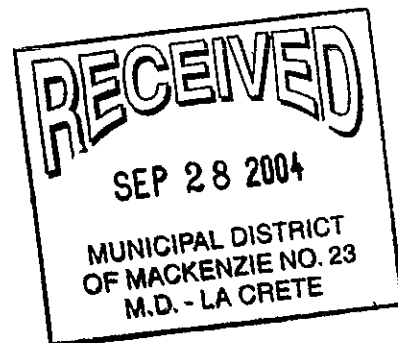
The La Crete Northern Lights Recreation society would like to apply for grants to move the kitchen upstairs for the 2005-2006 season to relieve the congestion in the lobby during the major events. This would not be money wasted as once the hood is brought up to code it can be moved upstairs and be used if the kitchen is moved upstairs.

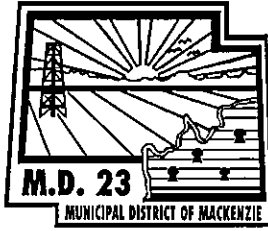
Question: is it the responsibility of minor hockey to replace these items?

Thank -you
Mary Ann Fehr
Kitchen Manager



928-3572





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	October 13, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Council Orientation – October 21, 2004
Agenda Item No:	11f)

BACKGROUND / PROPOSAL:

Newly elected Councils should be oriented prior to taking office.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Pommen and Associates will be providing a governance orientation on October 21 with administration also providing basic information such as expense claims, FOIP, etc. The orientation will begin at 10:00 a.m. and finish at 3:30 p.m.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the update on Council orientation be received for information.

Author:	Reviewed:	C.A.O.: 
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#201, 9358 - 49 St., Edmonton, AB. T6B 2L7
780-497-8877; Fax: 780-461-7700;
Email: dpommen@pommen.com
www.pommen.com

September 24, 2004

Municipal District of Mackenzie, AB.
Email: bspurgeon@md23.ab.ca

**Attention: Barbara Spurgeon
Assistant**

Re: Council Orientation Workshop

Thank you for asking us to conduct the Municipal Council Orientation Workshop October 21, 2004. We appreciate being asked to do so.

I will facilitate the session with a PowerPoint presentation that overviews some of the critical areas of municipal governance and management. The following is a brief outline of an interactive workshop process and content that I believe addresses the key areas of mutual interest to MD council and administration:

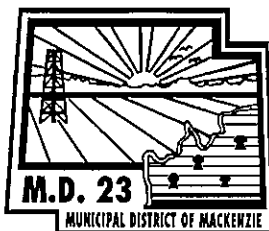
Session Content:

11:00 AM	Introductions, "Getting to Know You", Workshop Expectations Agenda Content and Orientation materials
11:30	Background of Local Government Effective Governance Roles of Governance (duties and roles of members of council, principles, etc.), Management (duties and roles of CAO) and Service Delivery (where the "rubber hits the road")
12:30 PM	Break
1:00	Success and Land Mines; Some MGA specifics Council Decision Making; meetings, protocols, agenda
2:00	Break
2:15	Council Team Work, Issues Management Dealing with the Media Importance of Strategic Business Planning Time permitting, 2004 Campaign feedback
3:30	Conclusion

If we need to adjust emphasis on any of these areas, we can do so.

Sincerely,

Dennis W. Pommen, CLGM, CHRP
President



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday, October 13, 2004
Presented By:	Barbara Spurgeon, Executive Assistant
Title:	MD of Mackenzie Library Board Appointments
Agenda Item No:	11g)

BACKGROUND / PROPOSAL:

The MD of Mackenzie Library Board asked Council to appoint members to the Library Board at the September 21st Regular Council Meeting. Council wanted to know why these appointments were not being made at the Organizational meeting, and declined appointing any members at that time.

The Library Act states:

- the appointments of the members of the municipal board shall be made on the date fixed by Council.
- any vacancy arising from any cause must be filled by council as soon as reasonably necessary.

The appointments may seem to be random, but the Board is simply replacing members that have resigned prior to completing their three-year term.

To proceed with the proper course of action, the Library Board is currently advertising for members, and will forward their recommendations prior to Council's Organizational meeting.

At this meeting, Council will appoint members for staggering terms from one to three years, to coincide with Council's annual organizational meeting. As vacancies arise, the Library Board will advertise for a replacement, and Council will appoint a person to fill the *remainder of the term*.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the information on the Library Board Appointments be received for information.

Author: *Kristin*

Reviewed:

C.A.O. 